



**LAURENS COUNTY WATER AND SEWER COMMISSION**

**March 28, 2017**

**8:15 a.m.**

**MINUTES**

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**COMMISSIONERS PRESENT:** Ted Davenport, Chairman (Municipal), Wofford Woods (I), Philip O'Dell (II), Jurell Byrd (III), Bill Teague, Treasurer (IV), Susan Curry (V), John McMurray, Vice-Chairman (VI) and E.L. Mason, Secretary (VII)

**STAFF:** Jeff Field, Executive Director  
Kevin Anderson, Director of Operations and Engineering  
Debbie Price, Executive Administrative Assistant  
Angie Nelson, Director of Administration and Customer Service  
Wendy Medlock, Director of Finance

**ATTORNEY:** Allen M. Wham

**PRESS:** Clinton Chronicle

**GUEST:**

**Call to Order**

**Invocation**

**Approval of Amended Agenda**

**Approval of February 28, 2017 Minutes**

**Chairman Remarks**

**Executive Director Remarks**

**LCWSC Monthly Financial Summary**

**LCWSC Monthly Operations Summary**

## **New Business**

## **Old Business**

1. Dominion Carolina Gas Transmission, LLC (DCG) Proposed Easement
2. Fairview Road Project Update
3. Lydia Mill CDBG Project Update
4. Lake Greenwood WTP Project Update

## **Executive Session**

*Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.*

### **1. Discussion of Employment Related Matter**

## **Other Business**

## **Adjourn**

## **CALL TO ORDER**

Chairman Davenport called the meeting to order at 8:15am in the Board Room of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner McMurray.

## **APPROVAL OF AMENDED AGENDA**

Commissioner Teague MOVED *that the amended agenda be approved as submitted.*

MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 7; NAYS, 0

## **APPROVAL OF MINUTES**

Chairman Davenport asked if there were any additions or corrections to the February 28, 2017 minutes, as submitted to the Commissioners.

Two typographical errors were noted in the minutes as submitted. Under the Adjourn section, the date will be corrected to 2017 instead of 2016 and under Old Business the date will be corrected to Spring 2021.

Commissioner Woods MOVED *that the February 28, 2017 minutes be accepted as amended.*

MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 7; NAYS, 0

## **CHAIRMAN REMARKS**

Chairman Davenport welcomed the press, Vic MacDonald of the Clinton Chronicle, to the Board of Commissioners meeting. He noted that Clinton Chronicle Publisher Larry Franklin has announced he is retiring June 30, 2017 and Wally Gallian, publisher of The Citizen-Observer in Cameron, Mo., has been named the publisher of The Chronicle.

## **LCWSC MONTHLY FINANCIAL SUMMARY**

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of February 28, 2017, LCWSC currently had a total of \$4,717,039 in cash and cash reserves as compared to \$4,146,470 this time in FY16.

## **LCWSC MONTHLY OPERATIONS SUMMARY**

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

Mr. Field reported that 132 new services have been installed for FY 2017, with 21 new services in the month of February.

Leak work orders were discussed; as of February 28<sup>th</sup>, there are 0 active service line leaks and 1 active main line leak.

## **OLD BUSINESS**

### **1. Dominion Carolina Gas Transmission, LLC (DCG) Proposed Easement**

Mr. Anderson discussed the Dominion Carolina Gas Transmission, LLC (DCG) proposed easement. The DCG is requesting a very small easement at the highway 76 sewer lift station in Clinton. They are not asking to lay any pipe in this location; it is an access area only.

Allen M. Wham, Attorney with Cox, Ferguson and Wham, LLC, stated that a general indemnification and abandonment clause were included in the agreement. If DCG abandons the project for 5 years, then the agreement will cease. DCG has agreed to pay \$9,000 to replace a portion of PVC sewer force main pipe with iron ductile pipe so trucks can drive across it.

Commissioner Byrd ***Moved to approve the Dominion Carolina Gas Transmission Proposed Easement as submitted.*** MOTION SECONDED by Commissioner Curry. MOTION CARRIED. AYES, 7; NAYS 0.

Commissioner O'Dell moved ***to approve a resolution granting Jeff Field signature authority over the proposed Dominion Carolina Gas Transmission Proposed Easement.*** MOTION SECONDED by Commissioner Woods. MOTION CARRIED. AYES, 7; NAYS 0.

## **2. Fairview Road Project Update**

Mr. Anderson provided an update on the Fairview Road Project.

LCWSC has upgraded the existing 12,685 LF 4-inch pipe to 12-inch pipe. Having a 12-inch water line in place makes the area attractive for development and provides good fire protection flow.

The original construction estimate for the Fairview Road project was \$932,994 with the final actual construction cost coming in at \$940,327.

Mr. Field stated that LCWSC would like to expand sewer service in this area but we do not have the capital funds. A dedicated county tax millage or other contributed capital funds would be necessary for a major sewer expansion.

## **3. Lydia Mill CDBG Project Update**

Mr. Anderson updated the commissioners on the Lydia Mill CDBG Project. The City of Clinton distributes water (rehabbed in 2010) for the Lydia Mill community and LCWSC provides the sewer service. One-third of the sewer system has been rehabbed thus far through the federal grant and local match.

The original estimate was for \$702,000 federal grant and \$73,000 local match. The final costs came in a \$426,270 federal grant and \$50,774 local match. There are 79 homes in the final project.

Mr. Field stated that federal grant qualifications are getting tighter with stricter guidelines. Income surveys are collected before the project and then again at the end of the project. 51% of the homes must qualify. If incomes go up or a house becomes vacant on follow up surveys, the grant can be reduced and money must come from out of pocket to complete project.

## **4. Lake Greenwood WTP Project Update**

Mr. Anderson provided an update on the Lake Greenwood WTP Project.

Phase 1 will be completed in September 2017.

Phase 1 completed to date:

- Water quality samples and analysis
- Rural development funding PER and application
- Manufacturer presentations on treatment processes
- Greenwood County withdrawal agreement and easement
- FERC Permit Amendment

- DHEC surface water withdrawal permit
- Jar testing by coagulation manufacturers (review next week)

Phase I in progress:

- On-site pilot study
- Treatment process alternative analysis
- Cost estimates for water plant, raw water pumping and intake
- Distribution improvements modeling and recommendations
- Cost estimates for distribution system improvements
- Final PER for DHEC technical review and approval
- USDA PER Amendment

Mr. Anderson stated that bid advertisements and construction should begin in the Spring of 2018. Under the federal loan agreement, the entire project must be completed by September 2021. Mr. Field stated that we should meet that deadline 6 months ahead of schedule.

## **EXECUTIVE SESSION**

*Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.*

### **1. Discussion of Employment Related Matter**

Commissioner Byrd MOVED that the ***Board of Commissioners go into Executive Session at 9:45am.*** MOTION SECONDED by Commissioner O'Dell.  
MOTION CARRIED. AYES, 7; NAYS, 0

Commissioner Curry MOVED that the ***Board of Commissioners come out of Executive Session at 10:30am.*** MOTION SECONDED by Commissioner McMurray.  
MOTION CARRIED. AYES, 7; NAYS, 0.

No action taken.

## **OTHER**

### **1. South Carolina Environmental Conference**

Mr. Field congratulated Ms. Nelson on her presentation of "Streamlining Operations After New Billing Software Install" at the South Carolina Environmental Conference. She was very personable and did a great job with her presentation.

## 2. CDBG Cookout/ Presentation

Mr. Anderson invited everyone to the CDBG Sewer Rehab Projection Presentation and Cookout. The event will be held on Tuesday, March 28<sup>th</sup>; 5:30pm – 6:3pm at Christ Central Ministries.

The official public meeting will be held April 10<sup>th</sup> at 11:30am at the County Administrative Building Main Conference Room, 100 Hillcrest Square, in Laurens.

## 3. April Board of Commissioners Meeting

The April Board of Commissioners Meeting will be held on April 25<sup>th</sup> at 10:00am and will be followed by and employee recognition luncheon.

## ADJOURN

Commissioner Curry MOVED that the *Board of Commissioners meeting be adjourned.* MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 7; NAYS, 0

There being no further business the Commission adjourned at 10:40am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on March 28, 2017 and that the minutes were approved at the meeting held April 25, 2017.



E. L. Mason, Secretary