



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

July 25, 2017

8:15am

Minutes

COMMISSIONERS PRESENT: Doug Hendrick (Municipal), Wofford Woods (I), Philip O'Dell (II), Jurell Byrd (III), Bill Teague, Treasurer (IV), Susan Curry (V), John McMurray, Vice Chairman (VI) and Ted Davenport, Chairman (VII)

STAFF: Jeff Field, Executive Director
Kevin Anderson, Director of Operations and Engineering
Debbie Price, Executive Administrative Assistant
Angie Nelson, Director of Administration and Customer Service
Wendy Medlock, Director of Finance and Human Resources

ATTORNEY: Allen M. Wham

PRESS:

GUEST: Damas Mattison

Call to Order

Invocation

Approval of June 27, 2017 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Election of Officers
2. FY 2016 CMOM Report
3. CDBG North Marion / Joanna Project

Old Business

1. Lake Greenwood WTP Project Update

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:20am in the Board Room of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner Woods.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the June 27, 2017 minutes, as submitted to the Commissioners.

Commissioner McMurray MOVED *that the minutes be accepted as submitted*. MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 7; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed Doug Hendrick to the LCWSC Board of Commissioners.

Commissioner Hendrick graduated from Clinton High School and Clemson University. After graduating from Clemson University, Commissioner Hendrick taught high school for a couple of years, owned and operated Steamers Café and now works for AMT (Agricultural Manufacturing & Textiles, Inc) in Customer Service. He resides in Clinton with his wife, Lindsey and their two children, Jack and Emily.

We are pleased to have them join the LCWSC Board of Commissioners.

Chairman Davenport stated that this is the first time in 30 years that we have not had Commissioner Mason sitting at the table. He was the last remaining board member to serve on either the Rabon Creek Water District or the Laurens County Water Resource Commission.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

As of June 30, 2017, LCWSC currently had a total of \$4,835,636 in cash for operating and reserve funds as compared to \$4,586,013 this time in FY16.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

Mr. Field discussed the work order summary. There were 213 new services installed as of June 30th with 22 new services installed in the month of June.

Mr. Anderson discussed water purchased and percent loss. For the month of June, total audited water was at a 21.35% loss. The rolling 12-month average for audited water is a 20.22% loss. The target is 18.00%.

NEW BUSINESS

1. Election of Officers

Chairman Davenport turned this portion of the meeting over to LCWSC Attorney, Allen M. Wham, for the purpose of electing officers. Each elected officer will serve a 2-year term.

Mr. Wham informed the board that the following officers are up for election or re-election:

- Chairman
- Vice Chairman
- Treasurer
- Secretary

Mr. Wham opened the floor to nomination for Chairman.

Commissioner Woods made the motion *to re-elect Ted Davenport as Chairman*. MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 6; NAYS, 0

After the re-election of Chairman Davenport, Mr. Wham turned the meeting back over to him for the purpose of electing officers.

Chairman Davenport stated that Commissioner McMurray has decided not to serve again as the Vice Chairman.

Chairman Davenport opened the floor to nomination for Vice Chairman.

Commissioner McMurray made the motion *to elect Bill Teague as Vice Chairman*.
MOTION SECONDED by Commissioner Curry. MOTION CARRIED. AYES, 6; NAYS, 0

Chairman Davenport opened the floor to nomination of Treasurer, left vacant by
Commissioner Teague's election to Vice Chairman.

Commissioner O'Dell made the motion *to elect Susan Curry as Treasurer*.
MOTION SECONDED by Commissioner Woods. MOTION CARRIED. AYES, 6; NAYS, 0

The floor was opened for nomination of Secretary, which was left vacant by the retirement of
Commissioner Mason.

Commissioner McMurray made the motion *to elect Jurell Byrd, Jr. as Secretary*.
MOTION SECONDED by Commissioner Curry. MOTION CARRIED. AYES, 6; NAYS, 0

Elected and re-elected officers are:

- Chairman – Ted Davenport
- Vice Chairman - Bill Teague
- Treasurer – Susan Curry
- Secretary – Jurell Byrd, Jr.

With the election of the officers, the United Community Bank, Inc. (UCBI) resolutions
and signature cards for all accounts held at UCBI will be updated to include the following
signers: Thomas Davenport, Chairman, William Teague, Vice-Chairman, Susan Curry,
Treasurer, Jeff Field, Executive Director, and Wendy Medlock, Director of Finance.
Jurell Byrd Jr. will sign the resolutions as Secretary but will not be a signer on the
accounts.

2. FY 2016 CMOM Report

The Capacity Management Operation and Maintenance (CMOM) was implemented by the
EPA and consists of 4 components: Infrastructure Rehabilitation, Capacity Assurance,
Financing and Cost Analysis, and Emergency Maintenance and Cost Analysis.

Damas Mattison provided a PowerPoint presentation that included Sewer Line Cleaning and
Inspections, Manhole Inspections, ROW Maintenance, Force Mains and ARV Inspections,
and the Capacity Assurance Program.

FY16 Sewer Line Cleaning and Inspections for Joanna, Highway 56, Johnson Detention
Center and Lyda Mill:

- Sewer Line Cleaning: 83,582 feet scheduled with 47,718 feet performed
- CCTV Inspections: 28,950 feet scheduled with 10,019 feet performed

FY16 Manhole inspections in the areas of Barnes Road, Johnson Detention Center, Lower Bush Trunk line, Joanna North and Sterilite:

- Performed every 5 years
- 261 scheduled inspections with 280 performed
- Mostly carry over from FY15
- 9 repairs that included patching and ring and cover replacement
- Channels and benches are cleaned during inspection
- No major structural deficiencies were found

FY16 Right of way (ROW) maintenance schedule:

- Scheduled and completed mowing of 103 acres
- Cut 11,235 feet of overhang
- Removed 3 beaver dams
- 3 miles of trees were cleared via a contractor

FY16 Force Mains and air release valves (ARVs) inspections:

- 54 visual inspections
- 38 complete inspections

FY16 other duties performed:

- Force mains: 129,963 ft. visual inspections
- FOG: 11 inspections
- Enoree Septic System: 12 inspections and ROW mowed
- Service Requests: 37 responses
- Flow monitoring: 21 portable meter installs
- Lift Stations: weekly, monthly, semiannual and annual inspections
- 133 non-inspection work orders on lift stations

Hampton Avenue CDBG Project Area.

- 19 taps replaced FY 16.

The Capacity Assurance Program for Bush River, ReWa, ReWa Durbin Creek, Owings, Country Fresh Lift Station, Reedy Creek Road, Lift Station, Sullivan Road Lift Station, Owings 2 Lift Station, Woodfield Industrial Park, and Walnut Crest was discussed.

Capacity Assurance Summary:

- LCWSC Bush River System
 - Capacities are adequate in dry weather
 - Partner with Clinton to reduce their I & I
 - Reduce I & I via rehab to Joanna and Lydia Mill systems
- ReWa Durbin Creek System
 - System capacity is adequate
- Ware Shoals (Saluda River) Systems
 - System Capacity is adequate
- Laurens CPW Little River System
 - System Capacity is adequate

3. CDBG North Marion / Joanna Project

Mr. Anderson provided an update on the CDBG North Main/Joanna Project. The specifications for the upcoming phase 5 project include:

- Replacing 5100 LF of 8-inch gravity main rehab
- 100 LF of 6-inch gravity main rehab
- 18 manhole rehabs
- 64 sewer service reconnects
- There will be no private property work

This project will be funded through a \$576,500 CDBG grant and \$62,500 from LCWSC. The total for the project is \$639,000.

Engineering began in July with the estimated bid date of December 2017.

OLD BUSINESS

1. Lake Greenwood WTP Project Update

Mr. Anderson provided an update on the Lake Greenwood WTP Project.

The pilot startup began the week of June 26, 2017, with adjustments to startup the week of July 3, 2017. Data collection began July 10th. Iron and manganese were present in high concentrations; therefore, the intake was repositioned the week of July 24, 2017. The pilot is planned to run through the month of August.

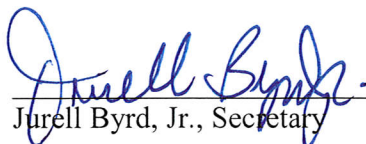
Other Business

ADJOURN

There being no further business the Commission adjourned at 10:50am.

Commissioner Curry MOVED that the ***Board of Commissioners meeting be adjourned.*** MOTION SECONDED by Commissioner Hendrick. MOTION CARRIED. AYES, 7; NAYS, 0

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on July 25, 2017 and that the minutes were approved at the meeting held August 22, 2017.


Jurell Byrd, Jr., Secretary