



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

August 25, 2015

8:15am

Minutes

COMMISSIONERS PRESENT: Ted Davenport, Chairman (Municipal), Wofford Woods (I), Philip O'Dell (II), Jurell Byrd (III), Bill Teague, Treasurer (IV), Susan Curry (V), John McMurray (VI) and E.L. Mason, Secretary (VII)

STAFF: Jeff Field, Executive Director
Kevin Anderson, Director of Operations and Engineering
Debbie Price, Executive Administrative Assistant
Angie Nelson, Director of Administration and Customer Service
Heather Owens, Director of Finance and Human Resources

ATTORNEY: Allen M. Wham

PRESS:

Call to Order

Invocation

Approval of July 28, 2015 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Election of Officers
2. Committee Appointments
3. Laurens County Future Scholarship Presentation– Jonathan Coleman and/or Greg Alexander
4. “Original” Owings Tank demo and removal presentation

Old Business

1. Update on new billing software and proposed billing cycle changes

Other Business

Employee Community Involvement

- United Way School Supply Drive

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:25 am in the Board Room of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner McMurray.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the July 28, 2015 minutes, as submitted to the Commissioners.

Commissioner Byrd MOVED *that the minutes be accepted as submitted*. MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 7; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed Greg Alexander and Jonathan Coleman to the meeting.

LCWSC MONTHLY FINANCIAL SUMMARY

Mr. Field presented the monthly financial summary to the Commissioners. A copy of this summary can be found in the Commissioner Board packet. LCWSC currently has a total of \$3,837,843 in cash and cash reserves as compared to \$3,546,019 this time in FY15. The difference is comprised of more revenue, partially due to our capital rate increase, and fewer capital expenses in July FY16 than in FY15. There were 34 – 39 days in each billing cycle in July FY16.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

Mr. Field discussed the work order summary. There were 14 new taps installed in July; 10 of the new taps were part of a line extension. There were 9 service line leaks and 6 active main line leaks.

NEW BUSINESS

New Business

1. Election of Officers

Chairman Davenport turned this portion of the meeting over to LCWSC Attorney, Allen M. Wham, for the purpose of electing officers.

Mr. Wham informed the board that the following officers are up for election or re-election:

- Chairman: Commissioner Davenport
- Vice Chairman: Vacant
- Treasurer: Commissioner Teague
- Secretary: Commissioner Mason

Commissioner Woods made the motion *to re-elect Ted Davenport as Chairman, Bill Teague as Treasurer, and E.L. Mason as Secretary and to elect John McMurray as Vice-Chairman.* MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 7; NAYS, 0

2. Committee Appointments

The Chairman of the Board of Commissioners appoints the Board Committee Members. Commissioner Davenport appointed the following to serve on the Committees:

- Budget Committee:
 - Commissioners Davenport, McMurray, and Curry
- Capital Improvement Committee:
 - Commissioners Davenport, Teague, and Woods
- Policy Committee:
 - Commissioners Byrd, Mason, and O'Dell

3. **Laurens County Future Scholarship Presentation – Jonathan Coleman and Greg Alexander**

Greg Alexander provided a PowerPoint presentation detailing the background of the Laurens County Future Scholarship Program and an outline of the process for obtaining the scholarship. Students are given the opportunity to attend Piedmont Technical College and earn a 2 year associates degree, diploma, or certificate. Enrollees must be a current resident and a graduate from high school in the previous academic year. 120 Laurens County Students are currently enrolled in this program.

The scholarship pays all tuition, lab fees (where applicable), and enrollment fees at Piedmont Technical College not covered by other grant or state scholarship funds. Application fees, books, and incidental expenses are the students' responsibility.

Mr. Alexander stated the program will provide increased economic development activity, lower crime rate, lower unemployment rate, higher wages, higher per capita income and a more successful small business sector.

Mr. Field stated that LCWSC does not currently have the money budgeted to support this scholarship but it would be considered at a later date.

4. **“Original” Owings Tank Demolition and Removal**

Mr. Anderson provided a video compilation of the Original Owings Tank Removal.

Facts about the Old Owings Tank:

- Constructed in 1974 by Taylor Iron Works
- Same era as Hickory Tavern Tank
- 150,000 gallon capacity
- 145 FT Overflow Height
- Original 990 HGL Tank

OLD BUSINESS

1. **Update on new billing software and proposed billing cycle changes**

Ms. Nelson provided an update on the new billing software and proposed billing cycle changes, which are scheduled to occur November 1, 2015; a Public Awareness Campaign will begin next month.

The customer bills will be more streamlined with a larger message area. During the first month of the new billing system some areas will have one less week on their bill while some areas will have one more week on their bill. Cycles will alternate between 28 or 35 days and will stabilize after the first month on the system.

OTHER BUSINESS

1. Employee Community Involvement
 - United Way School Supply Drive

Mrs. Price provided a PowerPoint presentation detailing employee involvement in the recent United Way School Supply Drive.

LCWSC, Laurens CPW, Sterilite Corporation and Laurens County Memorial Hospital served as Drop-Off Locations for the school supply drive.

Upcoming Employee Events include:

- Beautify Laurens County – September 26th
- United Way Campaign Kickoff – October/November
- Christmas for Families in Need - December

ADJOURN

There being no further business the Commission adjourned at 10:20am.

Commissioner Woods MOVED that the ***Board of Commissioners meeting be adjourned.***
MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 7; NAYS, 0

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on August 25, 2015 and that the minutes were approved at the meeting held September 22, 2015.


E. L. Mason, Secretary