



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

March 22, 2016

8:15am

Minutes

COMMISSIONERS PRESENT: Ted Davenport, Chairman (Municipal), Wofford Woods (I), Philip O'Dell (II), Jurell Byrd (III), Bill Teague, Treasurer (IV), Susan Curry (V), John McMurray (VI) and E.L. Mason, Secretary (VII)

STAFF: Jeff Field, Executive Director
Kevin Anderson, Director of Operations and Engineering
Debbie Price, Executive Administrative Assistant
Angie Nelson, Director of Administration and Customer Service

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

Call to Order

Invocation

Approval of February 23, 2015 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. True Bill/CityWorks Integration Presentation
2. SRF Whitten Center Project

Old Business

1. Update on ongoing CDBG Projects (S. Hampton in Joanna, Lydia Mill Area in Clinton)

Executive Session

1. Follow-up discussion of negotiations related to a proposed contractual agreement associated with the withdrawal of water from Lake Greenwood.
2. Contract discussion concerning the Town of Gray Court Wholesale Water Rate

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:19am in the Board Room of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner McMurray.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the February 23, 2016 minutes, as submitted to the Commissioners.

Commissioner Byrd MOVED *that the minutes be accepted as submitted.*

MOTION SECONDED by Commissioner Woods. MOTION CARRIED. AYES, 7; NAYS, 0

EXECUTIVE REMARKS

Mr. Field congratulated Commissioner Teague on the recent birth of his third grandchild.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of February 29, 2016 LCWSC had a total of \$4,146,470 in cash and cash reserves as compared to \$3,505,845 this time in FY15. The difference is partially due to our capital rate increase and more revenue in both the sewer treatment and sewer collection systems, as well as fewer capital expenses in FY16 than in FY15.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

There were 105 new services installed as of March 17th, with 11 new services in the month of February.

NEW BUSINESS

1. True Bill/CityWorks Integration Presentation

Ms. Nelson provided a PowerPoint presentation on the True Bill/CityWorks Integration.

The goal of the interface is to streamline our process with the need for concise customer information on work orders, work order information history when looking up a customer account, and the need for easier shut off process and shut off history.

We have seen gains in efficiency since beginning the integration. All work can now be viewed on one screen and there is immediate turnaround time for completed work order and shut off. We also have the ability for asset management, meter management and billing.

2. SRF Whitten Center Project

Mr. Anderson provided an update on the SRF Whitten Center Project.

The project questionnaire for SRF Funding is due March 2016.

- The Intended Use Plan will be published by the State at the end of June.
- The Preliminary Engineering Report will be developed and submitted between October 2016 and April 2017.
- The Funding Agreement is possible in the summer of 2017.
- If approved, we may qualify for principle forgiveness.

OLD BUSINESS

1. Update on ongoing CDBG Projects (S. Hampton in Joanna, Lydia Mill Area in Clinton)

Mr. Anderson provided an update on the CDBG Projects.

Engineering for Lydia Mill was awarded to Summit Engineering in December 2015. The project was advertised and will be up for bid in late April. A pre-bid meeting is tentatively scheduled for April 11, 2016. Construction will be completed in fall of 2016.

The South Hampton project was bid in April 2015 with notice to proceed in February 2016. Income self-certification in March and April yielded less low to moderate income. Non-qualifying streets will be removed and recalculations performed. Income self-certification will be due again in April 2016.

Executive Session

1. **Follow-up discussion of negotiations related to a proposed contractual agreement associated with the withdrawal of water from Lake Greenwood.**
2. **Contract discussion concerning the Town of Gray Court Wholesale Water Rate.**
3. **Contractual matter concerning a customer and underutilized pump station surge charge.**

Commissioner Byrd MOVED that the *Board of Commissioners go into Executive Session at 9:40am* to discuss a contractual/legal matter. MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 7; NAYS, 0

Commissioner Woods MOVED that the *Board of Commissioners come out of Executive Session at 10:20am.* MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 7; NAYS, 0


No vote taken. Informational only.

Adjourn

Commissioner Byrd MOVED that the *Board of Commissioners meeting be adjourned.* MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 7; NAYS, 0

There being no further business the Commission adjourned at 10:30am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on March 23, 2016 and that the minutes were approved at the meeting held April 26, 2016.


E. L. Mason, Secretary

