



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

October 27, 2015

8:15am

Minutes

COMMISSIONERS PRESENT: Ted Davenport, Chairman (Municipal), Wofford Woods (I), Philip O'Dell (II), Jurell Byrd (III), Bill Teague, Treasurer (IV), Susan Curry (V), John McMurray (VI) and E.L. Mason, Secretary (VII)

STAFF: Jeff Field, Executive Director
Kevin Anderson, Director of Operations and Engineering
Debbie Price, Executive Administrative Assistant
Angie Nelson, Director of Administration and Customer Service

STAFF ABSENT: Heather Owens, Director of Finance and Human Resources

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

Call to Order

Invocation

Approval of September 22, 2015 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Presentation on Sewer Collection System Impacted by October Flood
2. S&P Rating Report for FY12 WD Bonds

Old Business

1. North Creek Sewer Lift Station Project
 - a. Project Description
 - b. Funding Discussion to Include SRF Resolution

Other Business

1. Employee Community Involvement

Executive Session

1. Discussion of negotiations related to a proposed contractual agreement associated with the withdrawal of water from Lake Greenwood

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:25 am in the Board Room of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner McMurray.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the September 22, 2015 minutes, as submitted to the Commissioners.

Commissioner Woods MOVED *that the minutes be accepted as submitted.* MOTION SECONDED by Commissioner McMurray MOTION CARRIED. AYES, 7; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport stated that we were very fortunate during the recent floods and expressed his appreciation to our crews.

EXECUTIVE DIRECTOR REMARKS

Mr. Field expressed his appreciation to the LCWSC crews that made sure everything worked properly during the flooding; he also complimented the office staff for great customer service provided to our customers during this time. We are very thankful for our employees and the time and effort they put in.

LCWSC MONTHLY FINANCIAL SUMMARY

Mr. Field presented the monthly financial summary to the Commissioners. A copy of this summary can be found in the Commissioner Board packet. As of September 30, 2015 LCWSC had a total of \$3,987,248 in cash and cash reserves as compared to \$3,994,812 this time in FY15. The difference is comprised from less capital income in FY16 than in FY15. In preparation for the new billing cycle implementation, there were only three cycles billed in September FY15 as compared to the normal four cycles. Cycle 1, the cycle that was not billed, includes Joanna and the master meters billed by the City of Clinton. There were also three pay periods this month instead of the usual two. Additionally, several capital expenses were incurred to include a new truck to replace one that was sold, meters, software, and waterline repair/replacement for Highway 72.

Ms. Nelson briefly discussed rearranging the cycles; we had to skip Cycle 1 for the previous month to ensure we are billing everyone the same. There will be two billings for Cycle 1 in June; after that time, two billings in the same month will not happen again. Each customer must be billed 12 times per year because of the minimum due on each bill.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

There have been 31 new services installed as of September 30th, with 5 new services in the month of September. There were 15 active service line leaks and 6 active main line leaks.

NEW BUSINESS

1. Presentation on Sewer Collection System Impacted by October Flood

Mr. Anderson discussed the rain event and provided a damage report. Laurens County had a total of 8.7 inches of rain. The Beards Fork Lift Station was flooded and only assessable by boat and some manholes were completely submerged in water.

The damage estimate is at \$158,706.13. A meeting is scheduled with FEMA on October 28th to assess if we qualify for assistance.

2. S&P Rating Report for FY12 WD Bonds

Mr. Field provided an update on the Standard and Poor (S&P) rating report for FY 12 WD Bonds. The rating report is done every 5 years to look at credit worthiness and ability to meet obligations.

We received an A+/Stable rating on October 2, 2015, which is very good for a system of our size. The stable outlook reflects Standard & Poor's expectation that management will adjust rates as intended to fund its identified capital program, and that the commission will strengthen the system's financial position as indicated, which should allow the commission to maintain at least a good total DSC of all obligations. Standard & Poor's does not anticipate changing the rating within the next two years.

OLD BUSINESS

1. North Creek Sewer Lift Station Project

a. Project Description

Mr. Anderson discussed the dual funded North Creek Sewer Lift Station Project.

A summary of this project includes replacement with a submersible pump lift station and emergency standby power. Completion of this project will result in less future maintenance and less risk to operators. The original project budget was \$679,000; the post bid budget is \$569,400. The construction period is August 6, 2015 to February 1, 2016.

b. Funding Discussion to Include SRF Resolution

Mr. Field discussed the resolution authorizing and approving the acceptance of certain loan assistance monies (Principal Forgiveness Grant) from the South Carolina Water Quality Revolving Fund Authority and authorizing the Chairman to execute any matters related thereto.

Based on approvals issued by DHEC, the proceeds of the Loan Assistance are to be used for the North Creek Lift Station Replacement Project.

The Project Sponsor will comply with all terms of the Loan Assistance Agreement, including all state and federal mandates set forth by any contractors performing work on the project.

Commissioner Byrd MOVED that the ***Resolution between LCWSC and the South Carolina Water Quality Revolving Fund Authority*** be accepted as written. MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 7; NAYS, 0

North Creek Sewer Lift Station Project Budget:

<u>ITEM</u>	<u>LOAN ASSISTANCE FUNDS</u>	<u>RIA FUNDS</u>	<u>TOTAL ELIGIBLE COSTS</u>
Planning and Design Engineering	\$ 61,350		\$ 61,350
Construction	102,000	350,000	452,000
Construction Contingency	22,040		22,040
Construction Inspection and Engineering	<u>34,010</u>	<u> </u>	<u>34,010</u>
Total	\$219,400	\$350,000	\$569,400

OTHER BUSINESS

1. Employee Community Involvement

Mrs. Price provided an update on upcoming employee community involvement opportunities.

- Boo in the Park; October 29, 2015 @ 6:00pm
- United Way Wrap-up Breakfast; November 10, 2015 @ 8:00am
- Beautify Laurens County; November 14, 2015 @ 8:00am

EXECUTIVE SESSION

1. Discussion of negotiations related to a proposed contractual agreement associated with the withdrawal of water from Lake Greenwood

Commissioner Woods MOVED that the ***Board of Commissioners go into Executive Session at 9:30am*** to discuss a contractual matter. MOTION SECONDED by Commissioner Teague. MOTION CARRIED. AYES, 7; NAYS, 0

Commissioner Byrd MOVED that the ***Board of Commissioners come out of Executive Session at 10:15am.*** MOTION SECONDED by Commissioner Mason. MOTION CARRIED. AYES, 7; NAYS, 0

Informational discussion. No vote was taken.

Adjourn

Commissioner O'Dell MOVED that the *Board of Commissioners meeting be adjourned.*
MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 7; NAYS, 0

There being no further business the Commission adjourned at 10:20am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on October 27, 2015 and that the minutes were approved at the meeting held November 24, 2015.



E. L. Mason, Secretary