



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

November 28, 2017

8:15am

Minutes

COMMISSIONERS PRESENT: Doug Hendrick (Municipal), Wofford Woods (I), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI) and Ted Davenport, Chairman (VII)

STAFF: Jeff Field, Executive Director
Kevin Anderson, Director of Operations and Engineering
Debbie Price, Executive Administrative Assistant
Angie Nelson, Director of Administration and Customer Service
Wendy Medlock, Director of Finance

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

Call to Order

Invocation

Approval of October 24, 2017 Minutes

Chairman Remarks

Approval of Amended Agenda

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

Old Business

1. Lake Greenwood WTP Update
2. Mogul Sewer Treatment Service Update

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Discussion of Legal Matter related to South Carolina Special Purpose District Association

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:18am in the board room of Laurens County Water and Sewer Commission.

Invocation was given by Commissioner McMurray.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the October 24, 2017 minutes, as submitted to the Commissioners.

Commissioner Byrd MOVED *that the minutes be accepted as submitted.* MOTION SECONDED by Commissioner Hendrick. MOTION CARRIED. AYES, 7; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed the press to the meeting.

APPROVAL OF AMENDED AGENDA

Chairman Davenport asked that the Agenda be amended to include an item under New Business for the Board to consider changing the date of the regularly scheduled Commission meeting in December.

Commissioner O'Dell MOVED *that the amended agenda be approved as submitted.* MOTION SECONDED by Commissioner Woods. MOTION CARRIED. AYES, 7; NAYS, 0

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

As of October 31, 2017, LCWSC currently had a total of \$5,379,268 in cash for operating and reserve funds as compared to \$4,582,389 this time in FY17.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

Mr. Field discussed the work order summary. There were 82 new services installed as of October 31, 2017 with 12 new services in the month of October. There were 4 active service line leaks and 5 active main line leaks.

Mr. Anderson discussed water purchased. For the month of October, total audited water loss was at 17.83%, while Joanna had a 12.00% loss. The rolling 12-month average for audited water loss is at 18.90%, while water loss in Joanna is at 9.56%. The target for the overall system is 18.00%.

NEW BUSINESS

1. Change of Regular Commissioner Meeting Date in December

Mr. Field proposed moving the regular December Commissioner Meeting from December 26th to December 12th. Mr. Field stated as opposed to cancelling the December meeting, which falls the date after Christmas, the rescheduled meeting would allow for the presentation of the FY17 Audit and the discussion and approval of the GMC Engineering Contract related to the Lake Greenwood WTP.

Commissioner Hendrick MOVED *that the December meeting be rescheduled to December 12, 2017*. MOTION SECONDED by Commissioner Woods.
MOTION CARRIED. AYES, 7; NAYS, 0

OLD BUSINESS

1. Lake Greenwood WTP Update

Mr. Field announced that LCWSC has received both the SC DHEC Surface Water Withdrawal Permit and the Federal Energy Regulatory Commission (FERC) permit. These permits are the final permits needed to allow the LCWSC to withdrawal water from Lake Greenwood and represent a huge milestone for the overall completion of the project.

Mr. Anderson provided an update via a PowerPoint presentation.

Administrative Schedule:

- Permitting
 - FERC Permitting is complete
 - SCDHEC Surface Water Withdrawal Permit Complete
 - 40-year term
 - 540 MG/Month (18 MG/Day)
- Engineering Contract
 - Committee Meets November 30
 - Anticipated approval on December 12
- USDA Preliminary Engineering Report/Environmental Report
 - Completed updates by February 2018

Mr. Field stated that the Surface Water Withdrawal Permit contains general and special conditions that are standard for a permit. The biggest condition is that we must comply with any FERC requirements. The permit was granted for a 40-year term (instead of the usual 20-year term).

The FERC permit is out for public comment until December 8, 2017. Based on previous public comment experience, we do not expect any comments. After December 8th, Greenwood County will amend the previously approved withdrawal agreement, formally allowing the withdrawal of water from Lake Greenwood.

WTP/Intake Engineering Schedule:

- Committee Meets November 30
 - Suez Proposal Review
- December 8, 2017
 - Kickoff Meeting with GMC
- February 2018
 - 30% submittal
- March 2018
 - 1st DHEC permit submittal
- April 2018
 - 60% submittal
- June 2018
 - 90% submittal
- August 2018
 - 100% complete
- November 2018
 - USDA Review complete
 - Ready to Bid

2. Mogul Sewer Treatment Service Update

Mr. Anderson discussed the Mogul sewer treatment service project. The Mogul agreement is not for the entire Town of Gray Court and is specific for certain parcels; however, the Gray Court-Owings School and ISO Flex could also be included. The construction project includes one submersible sewer lift station, 2560 LF of 8-inch gravity sewer and 16,000 LF of 4-inch force main.

The Mogul sewer treatment service project has a projected budget of \$1.6 million. Bids were received on November 9th with a low bid of \$1,371,078.75. The contract will be awarded in December 2017 with construction to begin in January 2018. The EDA requires mortgage companies, that have a lien on property the Commission is pursuing for easements, to sign a release stating that the easement is acceptable. We have one parcel that we are still working on to obtain such a release. We expect to have this completed by the end of December. Construction is projected to be closed out by June 2018.

EXECUTIVE SESSION

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Discussion of Legal Matter related to South Carolina Special Purpose District Association

Commissioner Teague MOVED that the *Board of Commissioners go into Executive Session at 9:31am.* MOTION SECONDED by Commissioner Curry.
MOTION CARRIED. AYES, 7; NAYS, 0

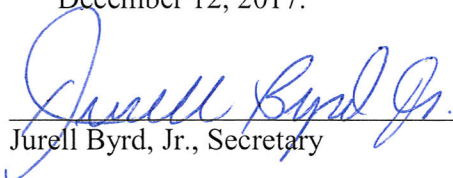
Commissioner Hendrick MOVED that the *Board of Commissioners come out of Executive Session at 9:50am.* MOTION SECONDED by Commissioner O'Dell.
MOTION CARRIED. AYES, 7; NAYS, 0

No vote taken.

ADJOURN

Commissioner Hendrick MOVED that the *Board of Commissioners meeting be adjourned at 9:50am.* MOTION SECONDED by Commissioner Woods. MOTION CARRIED. AYES, 7; NAYS, 0

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on November 28, 2017 and that the minutes were approved at the meeting held December 12, 2017.


Jurell Byrd, Jr., Secretary