



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

August 28, 2018

8:15am

Minutes

COMMISSIONERS PRESENT: Doug Hendrick (Municipal), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI) and Ted Davenport, Chairman (VII)

STAFF: Jeff Field, Executive Director
Steve Griffin, Construction Manager
Damas Mattison, Regulatory Compliance and Operations Manager
Wendy Medlock, Director of Finance
Angie Nelson, Director of Administration and Customer Service
Debbie Price, Executive Assistant
KC Price, Engineering Manager

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

GUEST: Elizabeth Woods

Call to Order

Invocation

Elizabeth Woods Remarks

Chairman and Other Board Member Remarks

Executive Director Remarks

Resolution Honoring Commissioner Wofford Woods

Approval of July 24, 2018 Minutes

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Resolution for Economic Development Administration (EDA) – Water Improvements Projects
2. Annual Sewer System Capacity, Management, Operations and Maintenance (CMOM) Report
3. Water Quality Update
4. Resolution for Debt Setoff Collection Program

Old Business

1. Lake Greenwood Water Treatment Plant Update

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:15am in the Board Room of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner McMurray.

ELIZABETH WOODS REMARKS

Mrs. Elizabeth Woods attended today's meeting to express her appreciation for the time her husband, Commissioner Woods, spent as a member of the board. He spoke often of his time as a Commissioner. She stated how much he enjoyed being a part of the LCWSC organization and that the work he did on the board kept him motivated. He enjoyed the work he did on the many things the commission was doing, particularly the new water treatment plant on Lake Greenwood. He enjoyed serving and in Christian love, loved every commissioner he worked with.

CHAIRMAN AND OTHER BOARD MEMBER REMARKS

Chairman Davenport stated Commissioner Woods often opened our meetings with prayer and brought wisdom to the table; he will be truly missed. Individual Commissioners also had the opportunity to discuss their memories and appreciation of Commissioner Woods service to the organization.

EXECUTIVE DIRECTOR REMARKS

Mr. Field spoke about the contributions Commissioner Woods brought to each meeting and Committee he served on. Commissioner Woods served on the Capital Committee and was at the center of discussions to bring the Lake Greenwood Water Treatment Plant to fruition. He also previously served on the Policy Committee and the ReWa Sewer Advisory Committee.

RESOLUTION HONORING WOFFORD N. WOODS

Mr. Field presented a resolution honoring Commissioner Wofford N. Woods for his years of service to LCWSC. Commissioner Woods was instrumental in the planning and implementation of utilities infrastructure in Laurens and Greenville Counties and served on the LCWSC Board from January 2008 until his passing on August 16, 2018.

Commissioner O'Dell MOVED that the *Board of Commissioners approve the Resolution Honoring Commissioner Woods*. MOTION SECONDED by Commissioner Byrd.
MOTION CARRIED. AYES, 6; NAYS, 0

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the July 24, 2018 minutes, as submitted to the Commissioners.

Commissioner Hendrick MOVED *that the minutes be accepted as submitted*.
MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 6; NAYS, 0

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of July 31, 2018, LCWSC currently had a total of \$4,701,306 in cash for operating and reserve funds as compared to \$5,087,990 this time in FY18.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

Mr. Field reported 19 new services in the month of July. There were 11 active service line leaks and 4 active main line leaks.

Mr. Mattison reported the total water loss for the month of was 3% of which -3% was unaccounted for through background leaks in the system. The rolling 12-month average for unaccounted water loss is 15.30%. The target is 18.00%.

NEW BUSINESS

1. Resolution for Economic Development Administration (EDA) – Water Improvements Projects

Mr. Field provided information on the EDA Water Improvements Projects.

The Stagecoach Road Waterline is part of the original Lake Greenwood Water Treatment Plant (WTP) project. This project will consist of 18,900 linear feet of 12-inch water line and connects the Maddens elevated tank to the Raider Road pump station and a 500,000-gallon ground storage tank.

Estimated Cost:

• Construction	\$1,595,305
• Engineering (Summit)	\$193,000
• Permits and Easements	<u>\$41,225</u>
• Total	\$1,829,530

The Milam Road Elevated Tank is also part of the original Lake Greenwood WTP project. A 500,000-gallon composite tank provides storage for the Milam Road Booster Pump Station (BPS) and the Joanna BPS. Engineering for this project is included in the WTP project.

Estimated Cost

• Construction	\$2,209,625
• Engineering (GMC)	<u>N/A</u>
• Total	\$2,209,625

Total Budget

• Stagecoach Waterline	\$1,829,530
• Milam Road Elevated Tank	<u>\$2,209,625</u>
• Total	\$4,039,155
• EDA Grant	\$3,100,000
• SCRIA Grant (June 2018)	\$500,000
• LCWSC Match	\$439,155

Commissioner O'Dell MOVED that the ***Board of Commissioners approve the Resolution to Authorize EDA Administration Application Submission and Execution of Grant Award.*** MOTION SECONDED by Commissioner Hendrick. MOTION CARRIED. AYES, 6; NAYS, 0

2. Annual Sewer System Capacity, Management, Operations and Maintenance (CMOM) Report

Mr. Mattison provided a FY18 Summary and discussed the FY18 schedule for ROW mowing and rehab, force main inspections, Inflow and Infiltration (I/I) flow monitoring, cleaning and closed circuit tv (CCTV), cleaning and CCTV A lines, and complete air release valve inspection.

Gravity Mains:

Work Performed:

- 4488.3 ft chemical root control in the Lydia mill area, concentrating at end of the system before the flume
- 12554.15 ft of cleaning, concentrating in the Joanna and Lydia Mill areas
- 15538.8 ft of CCTV inspections focusing on the A criticality lines

Force Mains and Air Release Valves:

Work Performed

- Visual inspections of 27.3 miles of force main
- Completed 60 visual inspections (checking for leaks) and 38 manual inspections
- 22 that need repair, replacement or removal

Right of Ways

Work Performed:

- Mowing and clearing of 177.8 acres of ROW
- Repaired creek crossing at the Bush River metering flume
- Repaired an aerial crossing and creek at Pickney Place in Joanna

Manholes and I/I:

Work Performed:

- 162 manhole inspections
- Installation of 24 inflow dishes
- Data collection at 28 manholes for I/I
- Rehab of 1 invert
- Plugged 1 manhole from the Joanna Mill site

Mr. Mattison also reported LCWSC responded to 57 service requests and 22 work orders associated with service connections. The demolition of the Joanna Clubhouse is complete and the current Joanna CDBG project has begun.

3. Water Quality Update

Mr. Mattison stated in FY18, LCWSC had 380 water quality complaints. He presented maps showing the areas of concern.

The majority of the complaints are related to the high level of manganese coming from Lake Rabon that is difficult to remove with the treatment process.

4. Resolution for Debt Setoff Collection Program

Ms. Nelson discussed the Debt Setoff Collection Program Resolutions. The reason for new resolutions is due to a language change. These resolutions authorize the Municipal Association of South Carolina to act as our Claimant Agent for the collection of debt in accordance with the Setoff Debt Collection Act and to also allow the Municipal Association and LCWSC to collect a fee on top of the debt.

LCWSC uploads bad debts to the Municipal Association who will in turn contract with the South Carolina Department of Revenue to collect the customer's state income tax refund.

Commissioner Byrd MOVED that the *Board of Commissioners approve the Resolution Authorizing the Municipal Association of South Carolina to act as a Claimant Agency on behalf of LCWSC.* MOTION SECONDED by Commissioner Curry. MOTION CARRIED. AYES, 6; NAYS, 0

Commissioner Hendrick MOVED that the *Board of Commissioners approve the Resolution Authorizing the Municipal Association of South Carolina and LCWSC to impose a collection fee to delinquent debt.* MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 6; NAYS, 0

OLD BUSINESS

1. Lake Greenwood Water Treatment Plant Update

Mr. Field reported the United States Department of Agriculture (USDA) has approved the updated Preliminary Engineering Report (PER) and the Construction Manager at Risk (CMAR) selection process. The USDA has issued the Finding of No Significant Impact (FONSI) and is expected to approve additional funding to include ozone in the project. Permission to proceed with the Harper Construction contract has also been granted.

Lake Greenwood WTP Project Update:

- WTP and intake are at 60% designed
- Harper Construction is working on 60% GMP, due first part of October
- Site layout has been determined
- Administration and lab building are 50% designed
- 30 Miles of water distribution line are at 85% designed
- Construction to begin March-April 2019

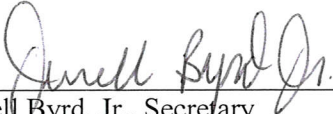
Mr. Field also provided a brief update on the Florida ozone trip August 8th and 9th.

ADJOURN

Commissioner Hendrick MOVED that the *Board of Commissioners meeting be adjourned.*
MOTION SECONDED by Commissioner Teague. MOTION CARRIED. AYES, 6; NAYS, 0

There being no further business the Commission adjourned at 10:35 am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on August 28, 2018 and that the minutes were approved at the meeting held September 25, 2018.



Jurell Byrd, Jr., Secretary