



Laurens County Water and Sewer Commission

**Board of Commissioners Meeting
September 25, 2018
8:15am**

Minutes

COMMISSIONERS PRESENT: Doug Hendrick (Municipal), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI) and Ted Davenport, Chairman (VII)

STAFF: Jeff Field, Executive Director
Steve Griffin, Construction Manager
Damas Mattison, Regulatory Compliance and Operations Manager
Wendy Medlock, Director of Finance
Debbie Price, Executive Assistant
KC Price, Engineering Manager

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

GUEST: Debra Green, USDA Rural Development

Call to Order

Invocation

Approval of August 28, 2018 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Lake Greenwood Water Treatment Plant (WTP) Update
2. United States Department of Agriculture (USDA) Letter of Conditions, Additional Funding for Lake Greenwood WTP – Debra Green, USDA Rural Development
3. Community Development Block Grant (CDBG) Joanna Project (N. Marion Street) Update

Old Business

1. Mogul Sanitary Sewer Project Update

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:15am in the Board Room of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner Hendrick.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the August 28, 2018 minutes, as submitted to the Commissioners.

Commissioner McMurray MOVED *that the minutes be accepted as submitted.*

MOTION SECONDED by Commissioner Hendrick. MOTION CARRIED. AYES, 6; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed the press and Debra Green, USDA Rural Development, to the meeting.

EXECUTIVE DIRECTOR REMARKS

Mr. Field welcomed Ms. Green to the meeting and expressed appreciation for all the work she has done on our behalf.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of August 31, 2018, LCWSC currently had a total of \$5,300,576 in cash for operating and reserve funds as compared to \$5,102,439 this time in FY18.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

Mr. Field reported 69 new services installed as of August 31, 2018, with 50 new services in the month of August. There were 18 active service line leaks and 2 active main line leaks.

Mr. Mattison reported the total water loss for the month of August was 30%, of which 21% was unaccounted for through background leaks in the system. The rolling 12-month average for unaccounted water loss is 15.27%. The target is 18.00%.

NEW BUSINESS

1. Lake Greenwood Water Treatment Plant (WTP) Update

Mr. Field discussed the Lake Greenwood WTP.

The schedule is as follows:

- 60% Design Plans August 24, 2018
- 60% GMP November 4, 2018
- 90% Design Plans December 14, 2018
- 90% GMP January 4, 2019
- 100% Design Plans February 1, 2019
- 100% GMP March 1, 2019

Mr. Field stated that updates to the hydraulic model resulted in additional distribution improvements; 12,000 LF of additional distribution line with an increase in size from 12-inch waterline to 16-inch waterline.

Improvements increased capital costs but should improve efficiency and reduce long term operation and maintenance cost, while providing better water quality.

Summary:

- Scope changes required revised USDA PER
 - Approved August 6, 2018
- Updated Environmental Clearance
 - Completed August 30, 2018
- Additional Funding
 - September 25, 2018
- Original Loan Letter of Conditions (LOC)
 - \$34,810,000 @ 2.25%
- New Additional Loan LOC Funds
 - \$6,041,930 @ 3.125%

2. United States Department of Agriculture (USDA) Letter of Conditions (LOC), Additional Funding for Lake Greenwood Water Treatment Plant (WTP) – Debra Green, USDA Rural Development

Debra Green, USDA Rural Development, stated the amended Letter of Conditions is in response to a request for funds to cover the additional cost in connection with the Lake Greenwood WTP project administered by the USDA. The addition of Ozone to the treatment process, increased line size from 12-inch to 16-inch, and an increase in contingency and engineering fees resulted in a total increase in cost of \$7,541,622. LCWSC requested an additional \$6,000,000 from the USDA with grants and LCWSC funds making up the difference. The loans will be scheduled for repayment over a period of 40 years at an interest rate of 3.125%.

The amended sections were as follows:

1. Project Budget
2. Project Funds
3. Security
4. Loan Repayment

Ms. Green complimented Mr. Field on his hard work and clarity on the project. The process to approve the additional funds went quickly and smoothly, and the executive loan committee approved the loan with no questions asked.

Commissioner Hendrick MOVED that the *Board of Commissioners Accept the Amended Letter of Conditions for Additional Funding for The Lake Greenwood Water Treatment Plant as Submitted.* MOTION SECONDED by Commissioner Byrd.
MOTION CARRIED. AYES, 6; NAYS, 0

3. Community Development Block Grant (CDBG) Joanna Project (N. Marion Street) Update

Mr. Field provided an update for the CDBG Joanna Project. The project includes rehab of 5,100 LF of 8-inch gravity main, 100 LF of 6-inch gravity main and 18 manholes. There were 64 sewer service reconnects. Bids were received in January 2018 and the contract was awarded in February 2018.

| <u>Description</u> | <u>Grant</u> | <u>LCWSC</u> | <u>Total</u> |
|--------------------------|---------------------|--------------------|---------------------------|
| Construction | \$ 576,500.00 | \$18,280.00 | \$ 589,000.00 |
| Engineering | \$ - | \$50,000.00 | \$ 50,000.00 |
| Total Budget | \$576,500.00 | \$62,500.00 | \$639,000.00 |
| Contract Price | \$531,050.29 | | |
| Completed to Date | \$210,537.32 | \$4,229.23 | \$214,766.55 (40%) |

OLD BUSINESS

1. Mogul Sanitary Sewer Project Update

Mr. Field provided an update on the Mogul Sanitary Sewer Project.

This project consists of one submersible sewer lift station, 2560 LF of 8-inch gravity sewer and 16,000 LF of 4-inch force main.

- Present Customer Base
 - Phase 1 – 30 Days
 - Mogul (25,600 GPD)
- Future Customer Base
 - Phase 2 (3-6 months)
 - Gray Court Owings School (2800 GPD)
 - ISO Poly (8500 GPD)
 - Phase 3 (Timing unknown)
 - Residential / Commercial development

Mr. Field also included a breakdown of the project budget:

- Construction Budget
 - \$1,298,000 EDA
 - \$324,500 SC RIA
 - Total: \$1,622,500
- Construction Cost Actual
 - \$1,532,450
- Engineering
 - \$358,500
 - Funded by Mogul
- Legal
 - \$37,364
 - Funded by Mogul

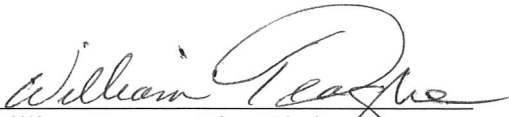
The project closeout is projected for November 2018.

ADJOURN

Commissioner O'Dell MOVED that the ***Board of Commissioners meeting be adjourned.***
MOTION SECONDED by Commissioner Hendrick. MOTION CARRIED. AYES, 6; NAYS, 0

There being no further business the Commission adjourned at 9:20am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on September 25, 2018 and that the minutes were approved at the meeting held October 23, 2018.


William Teague, Vice-Chairman