



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

October 22, 2019

9:00am

Minutes

COMMISSIONERS PRESENT: Doug Hendrick (Municipal), Sam Peden (I), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI) and Ted Davenport, Chairman (VII)

STAFF: Jeff Field, Executive Director
Steve Griffin, Construction Manager
Damas Mattison, Regulatory Compliance and Operations Manager
Angie Nelson, Director of Administration and Customer Service
Wendy Medlock, Director of Finance
Debbie Price, Executive Assistant
KC Price, Engineering Manager

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

Call to Order

Invocation

Approval of September 24, 2019 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Water Capacity, Management, Operations, Maintenance (CMOM) 1st Quarter Report
2. Sewer CMOM 1st Quarter Report

Old Business

1. Lake Greenwood Water Treatment Plant Update

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter Related to the Town of Gray Court

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 9:03am in the Board Room of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner Hendrick.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the September 24, 2019 minutes, as submitted to the Commissioners.

Commissioner Hendrick MOVED *that the minutes be accepted as submitted.*

MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 7; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed the press to the meeting.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of September 30, 2019, LCWSC had a total of \$5,970,339 in cash for operating and reserve funds as compared to \$5,286,161 this time in FY19.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

Mr. Field reported 52 new services installed as of September 30, 2019, with 15 new services in September.

Mr. Mattison reported there were 5 active service line leaks and 2 active main line leaks.

He stated that each time a leak is detected, we GPS the leak location in the City Works System where a “hot map” can be pulled up to show where the most leaks have happened on the line.

For the month of September, Mr. Mattison reported the total water loss was 13.5% of which 4.7% was unaccounted for through background leaks in the system. The rolling 12-month average for unaccounted water loss is 14.2%. The target is 18.00%.

NEW BUSINES

1. Water Capacity, Management, Operations, Maintenance (CMOM) 1st Quarter Report

Mr. Mattison discussed the Water CMOM Report for 1st Quarter FY2020 and provided a PowerPoint presentation which included maps showing valve maintenance, flushing totals, and hydrant flow tests.

Highlights:

- LCWSC has completed 27 work orders for valve maintenance thus far in 1st quarter FY2020
- The total for routine flushing for dirty water complaints and leaks totaled 7,094,587 gallons.
 - We are required to flush the entire system every three years.
- 46 hydrant flow tests have been completed thus far in 1st Quarter FY2020.

Mr. Mattison discussed elevated tank maintenance and stated that LCWSC operators perform weekly inspections on each elevated tank in our system. More substantial maintenance is performed by an outside contractor.

Elevated tank maintenance performed during 2nd Quarter FY2020 includes:

- Washout: Greenpond
- Painting: Waterloo and Greenpond
- Visual Inspections: Joanna and Hickory Tavern

Upcoming elevated tank maintenance will include:

- Washout: New Owings Tank, Joanna, and Hospital
- Interior and Exterior renovation: Maddens

2. Sewer CMOM 1st Quarter Report

Mr. Mattison discussed the Sewer CMOM Report for FY2020.

He discussed FY2020 schedule for right of way (ROW) mowing and rehab, force main inspections, manhole inspections, inflow and infiltration (I/I), cleaning and closed-circuit television (CCTV), cleaning and CCTV A lines, complete air release valve inspection and visual air release valve inspection.

Properly maintained ROW's provide access to collection lines and manholes. ROW maintenance includes tree removal and weed control spray around structures and manholes. Mr. Mattison stated that we rented two of the CAT 279 cutters for ROW cutting, which decreased the total work time from 4 months to 3 months. 116.3 acres have been mowed as of September 30th and 3 creek crossings have been repaired.

Once the ROW has been mowed, we can do visual inspections for force mains, looking for leaks and issues at creek or road crossings. We currently have 27.34 miles of force main, all of which have been inspected as of September 30th. There was no evidence of leaks during the inspections. Mr. Mattison noted that most of our force mains are 20 to 30 years old.

He also provided an update on the Sewer System consent order executed on October 27, 2014. The order was issued because of numerous sewer overflows. It required a plan be developed and implemented to ensure cleaning and CCTV inspections of all sewer assets. The North Creek lift station was replaced with a submersible pump lift station and a stationary generator was installed. Sand Creek gravity lines were underloaded, causing blockages and sewer overflows; a project was developed to install 2 small lift stations for Whitten Center. The Lydia Mill project was approved this year to replace the trunk line and increase capacity. We received a letter from SCDHEC stating all requirements of the consent order had been satisfied and it was closed on October 4, 2019.

OLD BUSINESS

1. Lake Greenwood Water Treatment Plant (WTP) Update

Mr. Price provided an update on the Lake Greenwood WTP Project. He stated we are still working with United States Department of Agriculture (USDA) for approval and the Construction Manager at Risk (CMAR) contract. We received permission Friday to bid all the line work; information was sent to South Carolina Business Opportunities (SCBO), posted on the LCWSC Website and sent to the Laurens County Advertiser and Clinton Chronicle.

Contract documents have been developed and sent to USDA; we are anticipating their response by Tuesday of next week.

LCWSC, GMC and Harper Construction met on October 22nd. The final guaranteed maximum price (GMP) is being prepared by Harper; deadline for completion is October 25th. Mr. Field stated we will hopefully have everything approved by Thanksgiving, allowing Harper to proceed before the end of the year.

EXECUTIVE SESSION

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter Related to the Town of Gray Court

Commissioner Hendrick MOVED that the ***Board of Commissioners Go into Executive Session at 10:14am.*** MOTION SECONDED by Commissioner Byrd.
MOTION CARRIED. AYES, 7; NAYS, 0

Commissioner O'Dell MOVED that the ***Board of Commissioners Come Out of Executive Session at 10:35am.*** MOTION SECONDED by Commissioner McMurray.
MOTION CARRIED. AYES, 7; NAYS, 0

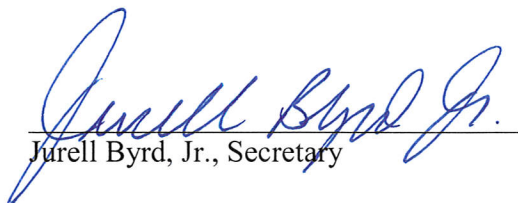
Information only. No vote taken.

ADJOURN

Commissioner Hendrick MOVED that the ***Board of Commissioners meeting be adjourned.***
MOTION SECONDED by Commissioner Peden. MOTION CARRIED. AYES, 7; NAYS, 0

There being no further business the Commission adjourned at 10:36am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on October 22, 2019 and that the minutes were approved at the meeting held November 26, 2019.


Jurell Byrd, Jr., Secretary