



Laurens County Water and Sewer Commission

**Board of Commissioners Meeting
July 28, 2020**

Minutes

COMMISSIONERS PRESENT: Philip O'Dell (II), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI) and Ted Davenport, Chairman (VII)

COMMISSIONERS ABSENT: Sam Peden (I), Jurell Byrd, Secretary (III), Doug Hendrick (Municipal)

STAFF: Jeff Field, Executive Director
Steve Griffin, Construction Manager
Damas Mattison, Regulatory Compliance and Operations Manager
Angie Nelson, Director of Administration and Customer Service
Wendy Medlock, Director of Finance
Debbie Price, Executive Assistant
KC Price, Engineering Manager

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

Call to Order

Invocation

Approval of June 23, 2020 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Election of Officers
2. Committee Appointments

Old Business

1. Lake Greenwood Water Treatment Plant (WTP) Update

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:15am in the Training Rooms of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner McMurray.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the June 23, 2020 minutes, as submitted to the Commissioners.

Commissioner Curry MOVED *that the minutes be accepted as submitted.*

MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 4; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed the Commissioners and the press to the meeting.

EXECUTIVE DIRECTOR REMARKS

Mr. Field stated that, with the absence of several Commissioners today, we have decided to push the election of officers and committee appointments to the next scheduled Commissioner meeting.

He shared good news regarding Commissioner Peden's cancer treatment and requested prayers for Commissioner Byrd in the death of his wife Ruth.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of June 30, 2020, LCWSC had a total of \$7,779,508 in cash for operating and reserve funds as compared to \$5,660,827 this time in FY19.

On a side note, Mr. Field stated that we are hopeful to receive approval of a \$750,000 CDBG grant for significant A-line sewer rehab project soon.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary can be found in the Commissioner Board packet.

Mr. Field reported 246 new services installed as of June 30th, with a total of 53 new services in the month of June.

Mr. Mattison discussed water purchased and water loss for the system, which includes the percent unaccounted and the percent audited. For the month of June, the total water loss was 29% of which 20.5% was unaccounted for through background leaks in the system. The rolling 12-month average for unaccounted water loss is 15.7%. The target is 18.00%.

There were 3 active service line leaks and 5 active main line leaks.

Line extensions, including completed and in progress, were also discussed. Mr. Griffin stated we are moving to Herron road now and we are using a contractor for two of the larger projects to get us back on our line extension schedule.

Ms. Nelson provided an update on delinquent accounts and the shut-off process which resumed in July with approximately 300 accounts on the list. There are still approximately 70 accounts that have not been paid as of today. One issue we have encountered is tenants running up a bill in a previous tenant's name; shutting the account forces them to come in to get the correct name on the account. Tenants do not always realize they need to cancel the account when they move. We took care of a lot of move-in and move-out accounts during this past month.

We have made payment arrangements for approximately 30 accounts that have trouble paying their bill and their water is back on. We also provide these customers with information on groups, such as United Ministries and the Baptist Crisis Center, that can help with payment of utility bills. LCWSC offers the Coins That Care program that allows customers to round their bill up to the nearest dollar.; this extra money goes to the Baptist Crisis Center to help those in need.

Ms. Nelson stated that our numbers are a little higher than normal, but this is to be expected after 3.5 months of no cut-offs. We held off an extra month than we anticipated because we included a statement on the billing that we would start in July. We also called delinquent customers and sent several rounds of letters to them.

Mr. Field stated that our lobby is still closed and will remain closed for the foreseeable future. The drive thru process is working well; we need to see a good positive downward trend of cases before we open the lobby to the public. Field personnel are working out of the shop next door do not enter the main building

unless necessary. Employees are wearing masks if within 6 feet of each other. We have been blessed that no employees have been sick, and we have a protocol in place if someone is exposed.

NEW BUSINESS

1. Lake Greenwood WTP Update

Mr. Price provided an update on the Lake Greenwood WTP, He discussed change orders and budget status. He also provided photos of the intake structure and the channel that has been dug out for the raw water intake line. The line will be installed below the floor of the lake and exit out of the bottom of the lake to the intake structure. The smaller air burst line will parallel the intake line and will blow air through the screen to keep it clean.

The water treatment plant aerial photo shows the full treatment structure, including the ozone chamber, green leaf filter structure, and the clearwells.

Mr. Price stated that Lake Murray- Joanna is moving along very well. They hit rock when boring under Young Road and were given permission to open cut the road to get through. Mr. Griffin stated that this line is in and is being pressure tested now.

The Milam Road Tank center column has been poured and one of the five pads is being poured today. There is a construction update meeting schedule for next week with Phoenix, the elevated tank contractor.

There were two abandoned storage tanks on Highway 221 that had to be tested before they could be properly removed. All testing came back good and we were able to move forward; we have approximately 5 months before completion of the waterline projects.

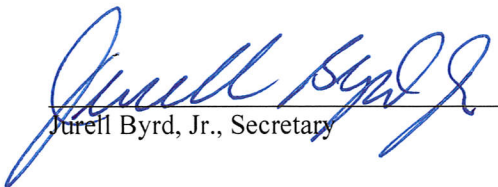
We have a meeting with Legacy today to discuss Highway 72 which is expected to be completed next month.

ADJOURN

Commissioner Curry MOVED that the *Board of Commissioners meeting be adjourned.* MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 4; NAYS, 0

There being no further business the Commission adjourned at 9:29am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on July 28, 2020 and that the minutes were approved at the meeting held August 25, 2020.


Jurell Byrd, Jr., Secretary