



Laurens County Water and Sewer Commission

**Board of Commissioners Meeting
August 25, 2020**

Minutes

COMMISSIONERS PRESENT: Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI), Ted Davenport, Chairman (VII), and Doug Hendrick (Municipal)

COMMISSIONERS ABSENT: Sam Peden (I)

STAFF: Jeff Field, Executive Director
Steve Griffin, Construction Manager
Damas Mattison, Regulatory Compliance and Operations Manager
Angie Nelson, Director of Administration and Customer Service
Wendy Medlock, Director of Finance
KC Price, Engineering Manager

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

GUESTS: Laura Cook and Debbie Vaughn, Laurens County Museum

Call to Order

Invocation

Approval of July 28, 2020 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Laurens County Museum Presentation
2. Lake Greenwood Watershed-Based Plan
3. Election of Officers
4. Committee Appointment

Old Business

1. Lake Greenwood Water Treatment Plant (WTP) Update
2. COVID-19 Update

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter Related to Greenville Water

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:21am in the Training Rooms of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner Hendrick.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the July 28, 2020 minutes, as submitted to the Commissioners.

Commissioner Byrd MOVED *that the minutes be accepted as submitted*. MOTION SECONDED by Commissioner Curry. MOTION CARRIED. AYES, 6; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed the Commissioners, Laura Cook and Debbie Vaughn, Laurens County Museum, and the press to the meeting.

EXECUTIVE DIRECTOR REMARKS

Mr. Field welcomed all attendees and expressed condolences to the Byrd family and McMurry family for their recent loss of family members.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of July 31, 2020, LCWSC had a total of \$7,429,587 in cash for operating and reserve funds as compared to \$5,715,617 this time in FY20.

Mr. Field discussed the highlights for Water Distribution, Wastewater, Lake Rabon, and the Town of Gray Court. He also provided the percentage breakdown for operating revenue, operating expenses, capital revenue, and capital expenses by department as well as the overall combined percentage for each.

Mr. Field noted that we should hear about the A-line sewer rehab CDBG project within the next few weeks and that LCWSC was exploring another RIA opportunity since the Stagecoach Road RIA grant was complete.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary can be found in the Commissioner Board packet.

Mr. Field reported 36 new services were installed in the month of July.

Mr. Mattison discussed water purchased and water loss for the system, which includes the percent unaccounted and the percent audited. For the month of July, the total water loss was 15% of which 10.0% was unaccounted for through background leaks in the system. The rolling 12-month average for unaccounted water loss is 15.8%. The target is 18.00%.

There were 5 active service line leaks and 4 active main line leaks.

Line extensions, including completed and in progress, were also discussed. Mr. Griffin stated we just finished Herron road and we will be moving to Wasson Gin Road. And Roper Brothers was currently working on the Sandy Springs Road line extension.

NEW BUSINESS

1. Laurens County Museum Presentation

Mrs. Vaughn thanked LCWSC for allowing them present today and for supporting them throughout the years. Mrs. Cook discussed the timelines and processes moving forward at the Witherspoon Building. She stated that they updated their mission statement and they have two upcoming goals: Partial Opening November 1, 2020 and Exhibit Hall Opening July 15, 2021. The museum also has a full basement that they plan to fully utilize. The overarching theme for the Exhibit Hall will be "Life in Laurens County" with five sub-themes: Learning, Working, Living, Law Enforcement, and Military Service in Laurens County.

2. Lake Greenwood Watershed-Based Plan

Mr. Price shared a video, created by South Carolina Rural Water Association and Upstate Forever, entitled “Lake Greenwood Watershed-Based Plan.” He gave the example of how it works using Rabon Creek watershed as an example. Mr. Price also discussed the nine elements of watershed-based plans. He stated that the goal of the Lake Greenwood watershed-based plan was to develop a roadmap to reduce bacteria, nutrients, and sediment pollution through best management practice projects and other protective measures for the Lake Greenwood watershed. Mr. Price stated that once the plan is approved, the project partners could receive funding through the SCDHEC’s section 319 Nonpoint Source Management Program, local governments, and private donations for implementation.

3. Election of Officers

Chairman Davenport turned this portion of the meeting over to LCWSC Attorney, Allen M. Wham, for the purpose of electing officers.

Mr. Wham informed the board that the following officers are up for election or re-election:

- Chairman: Commissioner Ted Davenport
- Vice Chairman: Commissioner Bill Teague
- Treasurer: Commissioner Susan Curry
- Secretary: Commissioner Jurell Byrd

Commissioner McMurray made the motion *to re-elect the current slate officers for another term.* MOTION SECONDED by Commissioner O’Dell. MOTION CARRIED. AYES, 6; NAYS, 0

4. Committee Appointments

The Chairman of the Board of Commissioners appoints the Board Committee Members. Commissioner Davenport appointed the following to serve on the Committees:

- Budget Committee:
 - Commissioners Davenport, McMurray, and Curry
- Capital Improvements Committee:
 - Commissioners Davenport, Teague, and O’Dell
- Policy Committee:
 - Commissioners Byrd, Peden, and Hendrick

OLD BUSINESS

1. Lake Greenwood WTP Update

Mr. Price provided an update on the Lake Greenwood WTP. He provided photos of the intake structure, the water treatment plant, the water distribution line work, and the Milam Road Tank project.

Next, Mr. Price showed a map of the distribution line work and stated that construction on Stagecoach Road and Highway 72 was complete. Testing and approval by SCDHEC is still pending.

Mr. Field stated that we will start setting up tours for the Commissioners to visit the sites within the next month.

2. COVID-19 Update

Mr. Field stated that our lobby is still closed and will remain closed for the foreseeable future. The drive thru process is working well; we need to see a good positive downward trend of cases before we consider opening the lobby to the public. Field personnel are working out of the shop next door and do not enter the main building unless necessary. Employees are wearing masks if within 6 feet of each other. We have been blessed that no employees have been sick, and we have a protocol in place to address issues as they arise.

EXECUTIVE SESSION

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter Related to Greenville Water

Commissioner Hendrick moved that the ***Board of Commissioners Go into Executive Session at 10:24am.*** MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 6; NAYS, 0

Commissioner Hendrick moved that the ***Board of Commissioners Come Out of Executive Session at 10:46am.*** MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 6; NAYS, 0

No vote was taken.

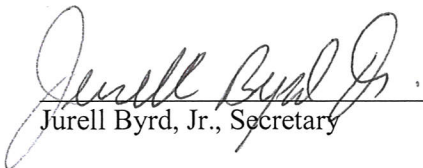
OTHER BUSINESS

ADJOURN

Commissioner Hendrick MOVED that the ***Board of Commissioners meeting be adjourned.*** MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 6; NAYS, 0

There being no further business the Commission adjourned at 10:47am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on August 25, 2020 and that the minutes were approved at the meeting held September 22, 2020.


Jurell Byrd, Jr., Secretary