



Laurens County Water and Sewer Commission

**Board of Commissioners Meeting
October 27, 2020**

Minutes

COMMISSIONERS PRESENT: Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI), Ted Davenport, Chairman (VII), and Doug Hendrick (Municipal)

COMMISSIONERS ABSENT: Sam Peden (I)

STAFF: Jeff Field, Executive Director
Steve Griffin, Construction Manager
Damas Mattison, Regulatory Compliance and Operations Manager
Angie Nelson, Director of Administration and Customer Service
Wendy Medlock, Director of Finance
KC Price, Engineering Manager

ATTORNEY: Allen M. Wham

PRESS: Clinton Chronicle

GUESTS: N/A

Call to Order

Approval of September 22, 2020 Minutes

Approval of September 25, 2020 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

Old Business

1. Hwy 76 Round-About Waterline Relocation Project
2. Proposed Bethany Tank Water Supply SCRIA Project
3. Lake Greenwood Water Treatment Plant (WTP) Update

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter Related to Greenville Water System
2. Contractual Matter Related to Wholesale Water Purchase Agreements
 - a. City of Clinton
 - b. Laurens Commission of Public Works

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:32am in the Training Rooms of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner Hendrick.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the September 22, 2020 minutes, as submitted to the Commissioners.

Commissioner Hendrick MOVED *that the minutes be accepted as submitted*. MOTION SECONDED by Commissioner Curry. MOTION CARRIED. AYES, 6; NAYS, 0

Chairman Davenport asked if there were any additions or corrections to the September 25, 2020 minutes, as submitted to the Commissioners.

Commissioner Byrd MOVED *that the minutes be accepted as submitted*. MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 6; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed the Commissioners and the press to the meeting. In addition, he thanked everyone for setting up the United Way Drive Thru breakfast for the employees.

EXECUTIVE DIRECTOR REMARKS

Mr. Field also thanked everyone that put the United Way Drive Thru breakfast together.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of September 30, 2020, LCWSC had a total of \$7,284,419 in cash for operating and reserve funds as compared to \$5,970,339 this time in FY20.

Mr. Field discussed the highlights for Water Distribution, Wastewater, Lake Rabon, and the Town of Gray Court. He also provided the percentage breakdown for operating revenue, operating expenses, capital revenue, and capital expenses by department as well as the overall combined percentage for each.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

Mr. Field reported 50 new services were installed in the month of September.

Mr. Mattison discussed water purchased and water loss for the system, which includes the percent unaccounted and the percent audited. For the month of September, the total water loss was 3.9% of which -6.6% was unaccounted for through background leaks in the system. The rolling 12-month average for unaccounted water loss is 14.5%. The target is 18.00%.

There were 19 active service line leaks and 4 active main line leaks.

Line extensions, including completed, in progress, and upcoming, were also discussed. Mr. Griffin noted that Woodside Road line extension was in progress, and we are waiting on a few more customers to pay for the Bucks Point Road line extension.

NEW BUSINESS

OLD BUSINESS

1. Hwy 76 Round-About Waterline Relocation Project

Mr. Field presented a map for the Hwy 76 Round-About Waterline relocation project. He noted that bids were received on September 22, 2020 and that Payne, McGinn and Cummins was the low bidder. Mr. Field stated that the SCDOT would contribute 4.5% of their project cost towards our waterline relocation project. The waterline construction contract of \$233,317.90 plus the \$20,000 engineering cost will be covered by \$60,976.43 from the SCDOT and the remaining \$192,341.47 will be paid by LCWSC.

2. **Proposed Bethany Tank Water Supply SCRIA Project**

Mr. Price presented a map of the Bethany Road Tank District Metered Area, “DMA”, that would be affected by this proposed project. This DMA is currently supplied by the Greenville Water System via our Jones Mill Road meter and includes approximately 1,300 residential customers, 11 commercial customers, and 5 churches. Mr. Price stated that the proposed project would include approximately 8,500 feet of 12” ductile iron pipe, 6 fire hydrants, 10 gate valves, 2 air release valves, and approximately 18 tie-overs for existing customers. He also noted that changing the existing 6” and 8” waterlines to 12” would address the bottleneck that we currently have in this area and would allow greater flow from Scuffletown Road to Bethany Road. Mr. Price detailed the total anticipated cost of \$1,080,000 to be \$40,000 for easements, \$110,000 for engineering, \$2,000 for permitting, \$20,000 for legal costs, and \$908,000 for construction. LCWSC applied for a SC Rural Infrastructure Authority, “SCRIA”, grant which would pay for \$500,000 of the construction cost. Mr. Price stated that the RIA Board would meet early November and award the grants and if received that LCWSC would start designing this project in January 2021.

3. **Lake Greenwood WTP Update**

Mr. Price provided an update on the Lake Greenwood WTP. He provided photos of the intake structure, the water treatment plant, the Waterloo Booster Pump Station, and the Hwy 72 water distribution line work.

Next, Mr. Price noted that the intake was almost complete except for the windows and doors, all walls were up for the first floor of the WTP administration building, and that Lake Murray Utility Company, Inc. and Legacy Water Group, LLC were substantially complete with the Joanna waterline and Hwy 72 waterline, respectfully.

EXECUTIVE SESSION

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. **Contractual Matter Related to Greenville Water System**
2. **Contractual Matter Related to Wholesale Water Purchase Agreements**
 - a. **City of Clinton**
 - b. **Laurens Commission of Public Works**

Commissioner O'Dell MOVED that the ***Board of Commissioners Go into Executive Session at 9:49am.*** MOTION SECONDED by Commissioner Hendrick. MOTION CARRIED. AYES, 6; NAYS, 0

Commissioner Hendrick MOVED that the ***Board of Commissioners Come Out of Executive Session at 10:09am.*** MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 6; NAYS, 0

OTHER BUSINESS

Ms. Nelson presented a slide show entitled “October 2020 Happening Around LCWSC”. The presentation included the following:

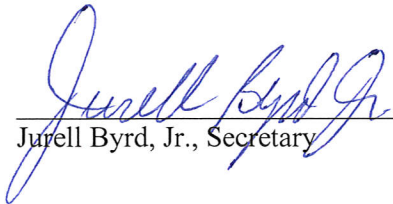
- Pictures of LCWSC employees wearing the Pink Out for Breast Cancer Awareness t-shirts and masks,
- Pictures of the newest members of the extended LCWSC family,
 - Anders Wood, son of Water Crew Technician Jeremy Wood, born September 8th
 - Sydni Marler, daughter of CSR Courtney Marler, born October 6th
- Pictures of LCWSC Executive Director, Jeff Field, celebrating his milestone 50th birthday,
- A successful Customer Appreciation Day where 120 goodie bags were distributed to customers,
- A list of United Way of Laurens County agencies, and
- Upcoming Trick or Treat event through the LCWSC drive thru this Thursday, October 29th and Friday, October 30th.

ADJOURN

Commissioner Hendrick MOVED that the ***Board of Commissioners meeting be adjourned.*** MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 6; NAYS, 0

There being no further business the Commission adjourned at 10:19am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on October 27, 2020 and that the minutes were approved at the meeting held November 24, 2020.


 Jurell Byrd, Jr., Secretary