



Laurens County Water and Sewer Commission

**Board of Commissioners Meeting
May 25, 2021**

Minutes

COMMISSIONERS PRESENT: Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI), Ted Davenport, Chairman (VII), and Doug Hendrick (Municipal)

COMMISSIONERS ABSENT: None

STAFF: Jeff Field, Executive Director
Damas Mattison, Regulatory Compliance and Operations Manager
Wendy Medlock, Director of Finance
Angie Nelson, Director of Administration and Customer Service
KC Price, Engineering Manager
Paula Bullard, Executive Administrative Assistant

ATTORNEY: Allen M. Wham

PRESS: None

GUESTS: None

Call to Order

Invocation

Approval of April 27, 2021 Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Resolution Honoring Commissioner John Samuel Peden
2. Resolution regarding Property Transfer associated with Hickory Tavern Elevated Water Tank

Old Business

1. Lake Greenwood Water Treatment Facility Update

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter related to Laurens CPW.

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:20 am in the Training Rooms of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner Hendrick.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the April 27, 2021 minutes, as submitted to the Commissioners.

Commissioner Hendrick MOVED *that the minutes be accepted as submitted*. MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 6; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport welcomed the Commissioners and Paula Bullard, Executive Administrative Assistant to the meeting.

EXECUTIVE DIRECTOR REMARKS

Mr. Field also welcomed everyone to the meeting and introduced Paula Bullard.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of April 30, 2021, LCWSC had a total of \$9,602,088 in cash for operating and reserve funds as compared to \$6,948,355 this time in FY20 and is awaiting an EDA reimbursement totaling \$101,232; the reimbursement will be outstanding until the Milam Road project is complete.

Mr. Field discussed the highlights for Water Distribution, Wastewater, Lake Rabon, and the Town of Gray Court. He also provided the percentage breakdown for operating revenue, operating expenses, capital revenue, and capital expenses by department as well as the overall combined percentage for each.

Mr. Field noted that LCWSC has received \$1,991,465 in contributed capital grants and \$46,375 for customer paid line extensions for FY21.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

Mr. Field stated that the gallons per day per active residential tap for the month of April was 118. The target is 134 gallons per day. He indicated that Memorial Day is typically when we start to see an increase in customer demand. Mr. Field shared the precipitation graph for FY21 and noted that April precipitation was 1.55 inches which is below the historical norm. Mr. Field discussed the work order summary for the current month and for FY21 and reported 96 new taps were installed in the month of April. He also presented a map of the water distribution system indicating location of all new taps installed in FY21.

Mr. Mattison discussed water purchased and water loss for the system, which includes the percent unaccounted, and the percent audited. For the month of April, the total water loss was 21.0% of which only 14.3% was unaccounted for through background leaks in the system. The rolling 12-month average for unaccounted water loss is 15.0%. The target is 18.00%.

There were 3 active service line leaks and 1 active main line leak. Mr. Mattison stated that the leaks are being repaired very quickly.

Line extensions, including completed, in progress, and upcoming, were also discussed. In the absence of Mr. Griffin, Ms. Medlock reported that Old Plantation Road line extension has been completed. Easy Road line extension is in progress; Hunter Farm Road is scheduled to begin after the completion of Easy Road.

Ms. Nelson stated that there is a 6-8 week allowed time frame for taps being installed; however, currently most are installed sooner. To date the oldest tap request is April 15, 2021.

NEW BUSINESS

1. Resolution Honoring Commissioner John Samuel Peden

Mr. Field presented the resolution to the Board of Commissioners, stating that Commissioner Peden will be missed not only for his contributions as a Board member, but also for his laughter, joyful personality, and positive demeanor.

Commissioner O'Dell MOVED *that the Board approve the Resolution Honoring Commissioner Peden.* MOTION SECONDED by Commissioner Teague. MOTION CARRIED. AYES, 6; NAYS, 0

2. Resolution regarding Property Transfer associated with Hickory Tavern Elevated Water Tank

Mr. Field presented the resolution to the Board of Commissioners stating that this is a standard resolution authorizing an exchange of 0.16 acres, existing tank site, for 0.30 acres, new tank site. A temporary easement is reserved to build the new tank as well as for the removal and cleanup of the existing tank.

Commissioner Hendrick MOVED *that the Board approve the Resolution regarding the Property Transfer.* MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 6; NAYS, 0

OLD BUSINESS

1. Lake Greenwood Water Treatment Facility Update

Mr. Price provided an update on the Lake Greenwood Water Treatment Facility. He provided updated photos of the Intake Structure, the Administration Building, the lime silo, the hypochlorite storage building, the interior of the ozone building, the chemical feed pumps on elevated skids, the catwalk located at the rapid mixer, the cabinets, and the dropped ceiling frame without tiles installed in the lab area.

He stated that the high service pumps and the surge valve pad are in place. Dedicated fire lines are being added per the fire marshal's request. Full electrical power in the Administration building is expected to be on June 11, 2021; this will allow for testing of lab equipment to receive DHEC approval.

He stated that Harper Construction will replace the door facing on the cabinets in the lab due to the appearance of stripping at certain angles. Also, the ozone sensors are being lowered inside the ozone building.

Next, Mr. Price provided photos of the Milam Road elevated tank and pump station. He stated that the anticipated date of completion on painting the tank is July 2021.

Mr. Price noted that Payne, McGinn, and Cummings are continuing their work on the 24-inch raw water line and 16-inch distribution line and hope to be finished with the 16-inch distribution line by the end of June.

Joanna Waterline and Stagecoach Road projects are 100% complete.

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter related to Laurens CPW.

Commissioner Curry MOVED that the ***Board of Commissioners Go into Executive Session at 9:34am.*** MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 6; NAYS, 0

Commissioner Hendrick MOVED that the ***Board of Commissioners Come Out of Executive Session at 10:19am.*** MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 6; NAYS, 0

OTHER BUSINESS

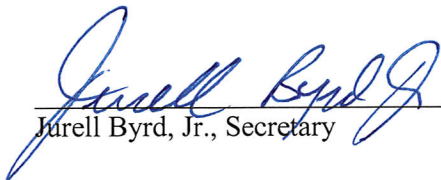
Commissioner Davenport asked if there was any other business to discuss. None was brought forward.

ADJOURN

Commissioner Hendrick MOVED that the ***Board of Commissioners meeting be adjourned.*** MOTION SECONDED by Commissioner Byrd. MOTION CARRIED. AYES, 6; NAYS, 0

There being no further business the Commission adjourned at 10:22 am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on May 25, 2021 and that the minutes were approved at the meeting held June 22, 2021.


Jurell Byrd, Jr., Secretary