



**Laurens County Water and Sewer Commission**

**Board of Commissioners Meeting  
October 26, 2021**

**Minutes**

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**COMMISSIONERS PRESENT:** Dime Hollingsworth (I), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI), Ted Davenport, Chairman (VII), and Jimmy Young (Municipal)

**COMMISSIONERS ABSENT:** None

**STAFF:** Jeff Field, Executive Director  
Steve Griffin, Construction Manager  
Damas Mattison, Regulatory Compliance and Operations Manager  
Wendy Medlock, Director of Finance  
Angie Nelson, Director of Administration and Customer Service  
KC Price, Engineering Manager

**ATTORNEY:** Allen M. Wham

**PRESS:** None

**GUESTS:** None

**Call to Order**

**Invocation**

**Approval of September 28, 2021, Minutes**

**Chairman Remarks**

**Executive Director Remarks**

**LCWSC Monthly Financial Summary**

**LCWSC Monthly Operations Summary**

## **New Business**

## **Old Business**

1. Lake Greenwood Water Treatment Facility Update

## **Executive Session**

*Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.*

1. Contractual Matter related to Laurens CPW.

## **Other Business**

## **CALL TO ORDER**

Chairman Davenport called the meeting to order at 8:40 am in the Training Rooms of the Laurens County Water and Sewer Commission.

Invocation was given by Commissioner McMurray.

## **APPROVAL OF MINUTES**

Chairman Davenport asked if there were any additions or corrections to the September 28, 2021, minutes, as submitted to the Commissioners.

Commissioner Byrd MOVED *that the minutes be accepted as submitted.* MOTION SECONDED by Commissioner Curry. MOTION CARRIED. AYES, 6; NAYS, 0

## **CHAIRMAN REMARKS**

Chairman Davenport welcomed the Commissioners and staff to the meeting. In addition, he thanked everyone for setting up the United Way Drive Thru breakfast for the employees. Chairman Davenport stated that while awaiting final notification of formal appointment from the SC Governor's Office, votes taken on official actions will not reflect participation of the newest commissioner, Mr. Dime Hollingsworth, appointed to the Board of Laurens County Water and Sewer Commission.

## **EXECUTIVE DIRECTOR REMARKS**

Mr. Field also thanked everyone that put the United Way Drive Thru breakfast together. He also reminded the Commissioners that they will take a new Board of Commissioners group photo at the November 23, 2021, meeting.

## **LCWSC MONTHLY FINANCIAL SUMMARY**

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of September 30, 2021, LCWSC had a total of \$9,022,832 in cash for operating and reserve funds as compared to \$7,284,419 this time in FY21. As of September 30, 2021, LCWSC is awaiting an EDA reimbursement totaling \$157,668 and this reimbursement will be outstanding until the Milam Road project is complete. In addition, LCWSC is awaiting a Capital Project Sales Tax reimbursement of \$13,100 due from the

county. With the outstanding reimbursements, the total cash balance would be \$9,193,600.

Mr. Field discussed the highlights for Water Distribution, Wastewater, Lake Rabon, and the Town of Gray Court. He also provided the percentage breakdown for operating revenue, operating expenses, capital revenue, and capital expenses by department as well as the overall combined percentage for each.

Mr. Field noted that LCWSC has received \$1,178,236 in contributed capital grants and \$38,075 for customer / developer paid line extensions for FY22.

### **LCWSC MONTHLY OPERATIONS SUMMARY**

The monthly operations summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

Mr. Field stated that the gallons per day per active residential tap for the month of September was 142. The target is 134 gallons per day. Mr. Field shared the precipitation graph noting that the September precipitation was 2.81 inches, which is 1.74 inches below that of September FY21. The precipitation data is a county average derived from rain gauges at Lake Rabon, Bush River Wastewater Treatment Plant, Bethany Tank, and the Clinton Pump Station.

Mr. Field reviewed the work order summary for the current month reporting that 49 new taps were installed in the month of September 2021. He also presented a map of the distribution of the new taps installed in FY22.

Mr. Mattison discussed water purchased and the water audit, which compares the water purchased to the water sold, water audited, and water unaccounted. For the month of September, the unaccounted total is 16,721,758 gallons. The target each month is less than 19,500,000 gallons.

In September, there were fourteen main line leak workorders closed; eleven were repaired within two weeks, two were repaired within two to four weeks, and one was repaired later than four weeks. There were nineteen lateral line leak workorders closed; fifteen were repaired within two weeks and four were repaired within two to four weeks. As of the end of September, there were six active service line leaks and three active main line leaks.

Mr. Griffin gave the update for line extensions, including completed and in progress. He stated that they finished Dean Woods Road and moved to Phillips Lane yesterday. Once that is complete, then they will move to Jerome Bailey Road. In addition, Mr. Griffin noted that contractors were working on East Jerry Road.

### **OLD BUSINESS**

#### **1. Lake Greenwood Water Treatment Facility Update**

Mr. Price provided an update on the Lake Greenwood Water Treatment Facility. He presented updated photos of the Intake Structure, the Administration Building at night, and the Water Treatment Facility. As well as photos of the lab, the bulk hypochlorite, the compressors that are located inside the shed beside the clarifiers, the ozone chambers, and the chemical feed building. Mr. Price stated that the concrete had been poured between the ozone building and the bulk chemical feed and that the asphalt work should be done within the next week.

Mr. Price stated that we are awaiting Payne, McGinn, & Cummins' final pay application for the Hwy 221 distribution line and raw waterline. He also noted that LCWSC employees received training on the raw water pumps. Mr. Price said that Harper was working on a punch list for the Intake site plus there was a little more landscaping to do at the site.



Mr. Price noted that the lab set-up was a work in progress and that we had received the response from the first lab certification with several recommendations. He also stated that the first round of proficiency testing was good and that more samples would hopefully be evaluated by the end of November.

Mr. Price stated that the Milam Road Tank was in the process of being painted and should be completed soon. He said it would be disinfected and ready to put in service within the next few weeks.

### ***Executive Session***

*Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.*

#### **1. Contractual Matter related to Laurens CPW.**

Commissioner Young MOVED that the ***Board of Commissioners Go into Executive Session at 9:53 am.*** MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 6; NAYS, 0

Commissioner Curry MOVED that the ***Board of Commissioners Come Out of Executive Session at 10:26 am.*** MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 6; NAYS, 0

### **BUSINESS AFTER EXECUTIVE SESSION**

#### **1. Contractual Matter related to Laurens CPW**

Commissioner O'Dell MOVED that the ***Board of Commissioners authorize Executive Director Jeff Field to enter into negotiations with Laurens CPW regarding the amendment to the raw water supply contract expiration date.*** MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 6; NAYS, 0

### **OTHER BUSINESS**

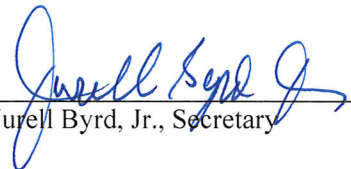
Ms. Medlock thanked the Commissioners for their help with handing out the food and pledge cards during the employee United Way Drive Thru breakfast this morning. In addition, she told the Commissioners that they each had a pledge card at their table and could join LCWSC's United Way Campaign. Ms. Nelson gave the Commissioners the 2022 LCWSC calendar and noted that we would start giving them out to customers.

### **ADJOURN**

Commissioner Byrd MOVED that the ***Board of Commissioners meeting be adjourned.*** MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 6; NAYS, 0

There being no further business the Commission adjourned at 10:35 am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on October 26, 2021, and that the minutes were approved at the meeting held November 23, 2021.

  
Jurell Byrd, Jr., Secretary