



**Laurens County Water and Sewer Commission**

**Board of Commissioners Meeting  
November 23, 2021**

**Minutes**

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**COMMISSIONERS PRESENT:** Dime Hollingsworth (I), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI), Ted Davenport, Chairman (VII), and Jimmy Young (Municipal)

**COMMISSIONERS ABSENT:** None

**STAFF:** Jeff Field, Executive Director  
Paula Bullard, Executive Assistant  
Angie Nelson, Director of Administration and Customer Service  
Damas Mattison, Regulatory Compliance and Operations Manager  
KC Price, Engineering Manager  
Wendy Medlock, Director of Finance

**ATTORNEY:** Allen M. Wham

**PRESS:** Clinton Chronicle

**GUESTS:** Frank Davis, Confluence Consulting, LLC.

**Call to Order**

**Invocation**

**Approval of October 26, 2021, Minutes**

**Chairman Remarks**

**Executive Director Remarks**

**LCWSC Monthly Financial Summary**

**LCWSC Monthly Operations Summary**

### **New Business**

1. December Board Meeting
2. Updated 20-Year Capital Improvements Plan
3. Updated Capacity Fee Study
4. Approval of Second Amendment to Raw Water Supply Contract with Laurens CPW

### **Old Business**

1. Lake Greenwood Water Treatment Facility Update

### **Executive Session**

*Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.*

### **Other Business**

### **Adjourn**

### **CALL TO ORDER**

Chairman Davenport called the meeting to order at 8:33 am in the Training Rooms of the Laurens County Water and Sewer Commission.

Commissioner McMurray gave the invocation.

### **APPROVAL OF MINUTES**

Chairman Davenport asked if there were any additions or corrections to the October 26, 2021, minutes, as submitted to the Commissioners.

Commissioner Byrd MOVED *that the minutes be accepted as submitted*. MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 7; NAYS, 0

### **CHAIRMAN REMARKS**

Chairman Davenport welcomed the Commissioners and staff to the meeting. He welcomed the Press in attendance, Clinton Chronicle and Frank Davis of Confluence Consulting, LLC. Chairman Davenport stated that he was pleased that a current Board of Commissioners group photo was taken today.

### **EXECUTIVE DIRECTOR REMARKS**

Mr. Field also welcomed everyone in attendance and was also glad that an updated Board of Commissioners photo was taken.

### **LCWSC MONTHLY FINANCIAL SUMMARY**

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of October 31, 2021, LCWSC had a total of \$9,160,939 in cash for operating and reserve funds as compared to \$8,279,634 this time in FY21. As of October 31, 2021, LCWSC is awaiting an EDA reimbursement totaling \$157,668 this reimbursement will be outstanding until the Milam Road project is complete. In addition, LCWSC is awaiting a Capital Project Sales Tax reimbursement of \$5,000 due from the county. With the outstanding reimbursements, the total cash balance would be \$9,323,607.

Mr. Field discussed the highlights for Water Distribution, Wastewater, Lake Rabon, and the Town of Gray Court. He also provided the percentage breakdown for operating revenue, operating expenses, capital revenue, and capital expenses by department as well as the overall combined percentage for each.

Mr. Field noted that LCWSC has received \$1,183,236 in contributed capital grants and \$41,975 for customer/developer paid line extensions for FY22.

### **LCWSC MONTHLY OPERATIONS SUMMARY**

The monthly operations summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

Mr. Field stated that the gallons per day per active residential tap for the month of October was 135. The target is 134 gallons per day. Mr. Field shared the precipitation graph noting that the October precipitation was 4.64 inches, which is .99 inches above that of October FY21. The precipitation data is a county average derived from rain gauges at Lake Rabon, Bush River Wastewater Treatment Plant, Bethany Tank, and the Clinton Pump Station.

Mr. Field reviewed the work order summary for the current month reporting that forty-six new taps were installed in the month of October 2021. He also presented a map of the distribution of the new taps installed in FY22.

Mr. Mattison discussed water purchased and the water audit, which compares the water purchased to the water sold, water audited, and water unaccounted. The formula used is a rolling 12-month average for unaccounted water loss; the current month data is added as the one-year-old data is removed. For the month of October 2021, the unaccounted total is 16,404,120 gallons. The target each month is less than 19,500,000 gallons.

In October 2021, there were thirteen main line leak work orders closed; ten were repaired within two weeks, two were repaired within two to four weeks, and one was repaired later than four weeks. There were twelve lateral line leak work orders closed; eight were repaired within two weeks and four were repaired within two to four weeks. For the month of October 2021, there were fifteen active service line leaks and six active main line leaks.

Mr. Field gave the update for line extensions, including completed and in progress. The Jerome Bailey line extension is taking longer than expected due to easement issues; the expectation is that the project will be finished within two weeks. Upcoming line extensions will occur at Clyde Road and Whelon Road.

## **NEW BUSINESS**

### **1. December Board Meeting**

Mr. Field made a request to change the date of the December meeting. He asked that the meeting date change to Tuesday, December 14, 2021. The time set for the meeting will remain at 8:15 am.

Commissioner Young MOVED *that the December Board Meeting Date Change*. MOTION SECONDED by Commissioner Hollingsworth. MOTION CARRIED. AYES, 7; NAYS, 0

### **2. Updated 20-Year Capital Improvements Plan**

Mr. Field presented a power point and discussed in detail each proposed Capital Improvement project in the order of which would better serve the county beginning with projects starting in the northern part of the county. He added that there is a large demand for industrial land in Laurens County which supports the need for many of the discussed projects. Mr. Field stated that if grant funding is available for the proposed Capital Improvement projects will stay on schedule. However, if grant funding is unavailable for the longer term proposed Capital Improvement projects, LCWSC will scale back and place immediate focus on the projects that are within the 0–5-year plan.

Mr. Field stated that the last Capital Improvement Plan was prepared and approved in 2012. On the 2012 plan, the Lake Greenwood Water Treatment Facility was a proposed project. LCWSC is proud to have the project nearing completion by year end.

Mr. Field recommended that LCWSC begin preparing an updated Capital Improvement Plan every five years to remove the projects that have been completed as well as to add proposed new projects. The next Capital Improvement Plan will take place mid-year of 2026. Updating the Capital Improvement Plan will allow LCWSC to determine if Capacity Fees are in line with the planned projects.

### **3. Updated Capacity Fee Study**

Mr. Davis of Confluence Consulting, LLC presented a power point representing the results of the Capacity Fee Study. The study was prepared over a three-month period after reviewing information provided by LCWSC to include the Capital Improvement Plan. Prior to the 2021, the most recent study was prepared in 2012.

Based upon a ¾ inch tap, the size that most residential customers require the current and recommended *Water Capacity Fees* are below.

<u>Current</u>	<u>Recommended</u>	<u>Change</u>
Treatment \$800	Treatment \$600	Treatment \$-200
Distribution \$400	Distribution \$800	Distribution \$400
Combined \$1,200	Combined \$1,400	Change \$200



Current and Recommended *Wastewater Capacity Fees* are listed below.

<u>Current</u>	<u>Recommended</u>	<u>Change</u>
WWTP \$975	WWTP \$1,000	WWTP \$25
<u>Collection \$25</u>	<u>Collection \$500</u>	<u>Collection \$475</u>
Combined \$1000	Combined \$1,500	Combined \$500

New LCWSC customers not connected to public wastewater system will only be assessed the water treatment and water distribution capacity fee.

New LCWSC waster customers not served by the Clinton-Joanna WWTP will not be assessed the LCWSC wastewater treatment component of the wastewater capacity fee. These new wastewater customers could be charged a wastewater treatment capacity fee by the appropriate sewer treatment provider.

The proposed 2022 Water and Wastewater Capacity Fee schedule is attached.

#### 4. **Approval of Second Amendment of Raw Water Supply Contract with Laurens CPW**

Mr. Field presented the contract for the Second Amendment of Raw Water Supply Contract with Laurens CPW. The contract extends the deadline from December 14, 2021, until June 30, 2022, all terms remain as the original contract is written.

Commissioner O'Dell MOVED *that the Approval of Second Amendment of Raw Water Supply Contract with Laurens CPW*. MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 7; NAYS, 0

### **OLD BUSINESS**

#### **1. Lake Greenwood Water Treatment Facility Update**

Mr. Price provided an update on the Lake Greenwood Water Treatment Facility. He presented updated photos of the Intake Structure, the Administration Building, and the Water Treatment Facility at night. As well as photos of the lab, the bulk hypochlorite, the compressors that are located inside the shed beside the clarifiers, the ozone chambers, and the chemical feed building. Mr. Price stated that weather permitting cement will be completed soon. The expected date for asphalt to be installed is December 6, 2021.

Mr. Price stated that the turbidity curtain will be removed from Lake Greenwood surrounding the Water Treatment Facility prior to Thanksgiving. The lab is moving along and all work on the cabinets are complete. There is water in the clarifier; water is flowing through the Water Treatment Facility.

It is an extremely exciting time at the project site with a lot of activity happening to tie up loose ends, storage containers have been removed, construction areas are being removed, Harper Construction is moving all construction equipment that is no longer needed.

The Lake Greenwood Water Treatment Facility recently received notice that the lab passed all parameters required for state certification, this information is a tremendous success for the Water Treatment Facility.

Mr. Price stated that the Milam Road Tank is painted and disinfected. LCWSC is going through the process of requesting permits from DHEC.

### ***Executive Session***

*Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.*

### **OTHER BUSINESS**

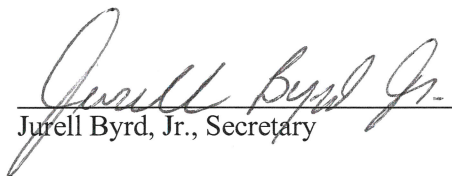
Ms. Medlock gave an update of the United Way Campaign stating that this year is the highest percentage of participation and contributions for LCWSC.

### **ADJOURN**

Commissioner Byrd MOVED that the ***Board of Commissioners meeting be adjourned.*** MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 7; NAYS, 0

There being no further business the Commission adjourned at 11:54 am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on November 23, 2021, and that the minutes were approved at the meeting held December 14, 2021.

  
Jurell Byrd, Jr., Secretary