



**Laurens County Water and Sewer Commission**

**Board of Commissioners Meeting**

**April 24, 2018**

**8:15am**

**Minutes**

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**COMMISSIONERS PRESENT:** Doug Hendrick (Municipal), Wofford Woods (I), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), John McMurray, (VI) and Ted Davenport, Chairman (VII)

**STAFF:** Jeff Field, Executive Director  
Steve Griffin, Construction Manager  
Damas Mattison, Regulatory Compliance and Operations Manager  
Wendy Medlock, Director of Finance  
Angie Nelson, Director of Administration and Customer Service  
KC Price, Engineering Manager

**ATTORNEY:** Allen M. Wham

**PRESS:** N/A

**Call to Order**

**Invocation**

**Approval of March 27, 2018 Minutes**

**Chairman Remarks**

**Executive Director Remarks**

**LCWSC Monthly Financial Summary**

**LCWSC Monthly Operations Summary**

**New Business**

## **Old Business**

1. Lake Greenwood Water Treatment Facility Update
2. Lydia Mill CDBG Project Update
3. Mogul Sanitary Sewer Project Update

## **Executive Session**

1. Contractual Matter related to Whitten Center Sewer Lift Station Project
2. Contractual Matter related to Lake Greenwood Water Treatment Facility

*Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.*

## **Other Business**

## **Adjourn**

## **CALL TO ORDER**

Chairman Davenport called the meeting to order at 8:18am in the board room of Laurens County Water and Sewer Commission.

Invocation was given by Commissioner Woods

## **APPROVAL OF MINUTES**

Chairman Davenport asked if there were any additions or corrections to the March 27, 2018 minutes, as submitted to the Commissioners.

Commissioner Byrd MOVED *that the minutes be accepted as submitted.* MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 7; NAYS, 0

## **CHAIRMAN REMARKS**

Chairman Davenport welcomed everyone to the Commissioner Meeting.

## **EXECUTIVE DIRECTOR REMARKS**

Mr. Field stated that we needed to move the Mogul Sanitary Sewer Project Update from old business to executive session due to a property acquisition discussion.

Commissioner O'Dell MOVED *that the Mogul Sanitary Sewer Project Update be moved to executive session.* MOTION SECONDED by Commissioner Teague. MOTION CARRIED. AYES, 7; NAYS, 0

## **LCWSC MONTHLY FINANCIAL SUMMARY**

The monthly financial summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

As of March 31, 2018, LCWSC currently had a total of \$5,114,786 in cash for operating and reserve funds as compared to \$4,601,424 this time in FY17.

## **LCWSC MONTHLY OPERATIONS SUMMARY**

The monthly operations summary was presented to the Commissioners. A copy of this summary can be found in the Commissioner Board packet.

Mr. Field discussed the work order summary. There were 156 new water taps installed as of March 31, 2018 with 31 new water taps in the month of March. There were 3 new sewer taps installed as of March 31, 2018 with 2 new sewer taps in the month of March. There were 5 active service line leaks and no active main line leaks.

Mr. Mattison discussed water purchased. For the month of March, the total water loss was 25% of which 19% was unaccounted for through background leaks in the system. The rolling 12-month average for unaccounted water loss is 15.79%. The target is 18.00%.

### **Old Business**

#### **1. Lake Greenwood Water Treatment Facility Update**

Mr. Field updated the Commissioners on the Lake Greenwood Water Treatment Project administrative schedule, distribution engineering schedule, and WTP/intake engineering schedule. The USDA is still reviewing the LCWSC's request to use Construction Manager at Risk (CMAR) for the project. Mr. Field anticipates USDA will make a decision in the next 30 days. The WTP and Raw Water intake are 30% designed and the water distribution improvements are 60% designed. Overall the project is on schedule and Mr. Field expects that we will start construction in February 2019.

#### **2. Lydia Mill CDBG Project Update**

Mr. Field stated that the Lydia Mill CDBG project needed to be postponed because LCWSC would need to survey all of Lydia Mill and not just the original targeted "Project Area". The project submitted to CDBG for approval included rehabilitation of a trunk line that serves all of Lydia Mill along with only a portion of the Lydia Mill sewer collection system. Mr. Field stated that the Upper Savannah Council of Governments (COG) indicated that including this trunk line was acceptable as the overall Project Area still met the CDBG budget recommendations of \$10,000 per household. Unfortunately, when COG submitted LCWSC's application to CDBG administration for approval, they determined that including the trunk line would require that we provide income surveys for all of Lydia Mill. Removing the trunk line from the project would allow LCWSC to move forward with the Grant, but would result in a project that no longer meets our greatest need and would no longer be cost effective. As there is not enough time to update income surveys for all of Lydia Mill and meet the application deadline, Mr. Field stated that LCWSC must withdraw its application for this year

and will resubmit again next year with the appropriate income surveys. Mr. Field also stated that the staff for the Upper Savannah COG has always been great to work with and extremely helpful on past CDBG projects. LCWSC needs in Lydia Mill resulted in a project that was a little unusual and the COG staff sincerely apologized for providing incorrect guidance on this application.

### **EXECUTIVE SESSION**

Commissioner Hendrick MOVED that the *Board of Commissioners go into Executive Session at 9:31am.* MOTION SECONDED by Commissioner Woods.  
MOTION CARRIED. AYES, 7; NAYS, 0

1. **Contractual Matter related to Whitten Center Sewer Lift Station Project**
2. **Contractual Matter related to Lake Greenwood Water Treatment Facility**
3. **Mogul Sanitary Sewer Project Update**

*Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.*

Commissioner Hendrick MOVED that the *Board of Commissioners come out of Executive Session at 10:29am.* MOTION SECONDED by Commissioner Byrd.  
MOTION CARRIED. AYES, 7; NAYS, 0

### **Adjourn**

Commissioner O'Dell MOVED that the *Board of Commissioners meeting be adjourned.*  
MOTION SECONDED by Commissioner McMurray. MOTION CARRIED. AYES, 7; NAYS, 0

There being no further business the Commission adjourned at 10:30 am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on April 24, 2018 and that the minutes were approved at the meeting held May 29, 2018.

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Jurell Byrd, Jr., Secretary