



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

March 28, 2023

Minutes

COMMISSIONERS PRESENT: Dime Hollingsworth (I), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), Ted Davenport, Chairman (VII), and Jimmy Young (Municipal)

COMMISSIONERS ABSENT: John McMurray (VI),

STAFF: Jeff Field, Executive Director
Paula Bullard, Executive Assistant
Steve Griffin, Construction Manager
Damas Mattison, Regulatory Compliance and Operations Manager
Wendy Medlock, Director of Finance
Angie Nelson, Director of Administration and Customer Service

ATTORNEY: Allen Wham

PRESS: Clinton Chronicle

GUESTS:

Call to Order

Invocation

Approval of February 28, 2023, Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Resolution of Commendation for John L. McMurray, Jr.

Old Business

Executive Session

Upon returning to open session, the Commission may take any action deemed appropriate on matters discussed in executive session.

1. Contractual Matter related to Laurens CPW
2. Personnel Matter

Other Business

1. Adopt-a-Highway Clean-up an Earth Day Event, Tuesday, April 18, 2023

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 9:28 am in the Training Rooms of the Laurens County Water and Sewer Commission.

INVOCATION

Delivered by Commissioner Curry.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the February 28, 2023, minutes, as submitted to the Commissioners. None being submitted.

Commissioner Byrd MOVED *that the minutes be approved as submitted.* MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 6; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport thanked everyone involved in the planning and execution of the delicious meal that was prepared by the staff of LCWSC for the 2023 Employee Recognition Breakfast; he added it was an excellent start to the day. He stated that it was nice to honor employees for ten and twenty-five years of service and hoped that the trend would continue. He thanked Mr. Vic MacDonald of the Clinton Chronicle for his attendance.

EXECUTIVE DIRECTOR REMARKS

Mr. Field thanked the staff for their participation and hard work in making the 2023 Employee Recognition Breakfast a success; he stated that it was a pleasure to work alongside all LCWSC employees.

He added that the long-term employment of many LCWSC employees reflects the dedication of the Commissioners, Directors, and staff in making LCWSC a “work family” atmosphere for everyone.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of February 28, 2023, LCWSC had a total of \$8,630,145 in cash for operating and reserve funds as compared to \$8,434,506 at this time in FY22. As of February 28, 2023, LCWSC is awaiting a Community Development Block Grant (CDBG) reimbursement of \$195,115; including the reimbursement due, LCWSC would have a total cash balance of \$8,825,260.

Mr. Field discussed the highlights for Water Distribution, Wastewater, Lake Rabon, and the Town of Gray Court. He also supplied the percentage breakdown for operating revenue, operating expenses, capital revenue, and capital expenses by department as well as the overall combined percentage for each.

Mr. Field noted that LCWSC has received \$106,190 in contributed capital grants for Wastewater Collection and \$3,023,783 for Water Distribution. A total of \$3,129,973 in contributed capital grants thus far for FY23.

Year to date paid line extensions for FY23 total \$34,738, from customers, developers or industrial projects that are not grant funded. The year-to-date line extensions include Emerald Circle, Forrester Road, Catalan Court/ Pennington Farms, Twin Branch, Ritchie Road, Wasson Gin Road, and Pemberton Street.

Mr. Griffin gave an update for the line extension projects. The Hwy. 39 project is complete. Upcoming extensions are Ritchie Road and South Frontage Road.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

Mr. Field noted that the average gallons per day per active residential tap for the month of February 2023 was 119 gallons. On average, each customer uses 134 gallons per day over a 12-month period. Mr. Field shared the precipitation graph noting that February FY23 precipitation was 4.25 inches which is 1.18 inches above that of February FY22. The precipitation data is a county average derived from rain gauges at Lake Rabon, Bush River Wastewater Treatment Plant, Bethany Tank, and the Clinton Pump Station.

Mr. Field reviewed the work order summary for the current month reporting that fifty-four water taps, and sixteen sewer taps were installed in the month of February 2023. A total of 343 new water taps and ninety-six sewer taps have currently been installed during FY23. Mr. Field presented a map indicating the distribution of all new taps installed throughout the county in FY23.

Mr. Mattison shared the water audit report. The water audit compares the water purchased to the water sold, water audited, and water unaccounted for. The formula used is a rolling 12-month average for unaccounted water; the current month data is added as the one-year-old data is removed.

For the month of February 2023, the unaccounted total is 13,707,763 gallons. The monthly goal for unaccounted water is *less than* 19,500,000 gallons.

In February 2023, there were three main line leak work orders closed, two repaired within two weeks and one repaired within two to four weeks. There were ten lateral line leak work orders in February 2023, seven were repaired within two weeks, one repaired within two to four weeks and two repaired later than four weeks.

Mr. Field presented a summary of the Lake Greenwood Water Treatment Facility. In February 2023, the facility pumped a total of 56.483 million gallons of raw water while treating 49.457 million gallons of water.

The filter modifications are ongoing; the filter/ backwash rate is now more uniform. LCWSC is more directly involved with maintenance to become more familiar with the equipment and to assist in troubleshooting when the need arises.

NEW BUSINESS

1. Resolution of Commendation for John L. McMurray, Jr.

Mr. Field presented the resolution to the Board of Commissioners, stating that Commissioner McMurray's was a Board member of the Laurens County Water and Sewer Commission from July 2009 to March 2023. Commissioner McMurray's service was crucial during the important time of planning, financing, and construction of a Raw Water Intake on Lake Greenwood and a state-of-the-art Water Treatment Facility, among other water and sewer service projects throughout Laurens and Greenville Counties. His aptitude, knowledge, and leadership abilities have provided a period of substantial growth within the service area of LCWSC. Commissioner McMurray's exemplary service, foresight, knowledge, and leadership skills have been essential and important in the infrastructure development of Laurens and Greenville Counties.

Commissioner Teague MOVED that the Board of Commissioners *approve the Resolution of Commendation for John L. McMurray, Jr.* MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 6; NAYS, 0

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter related to Laurens Commission of Public Works

2. Personnel Matter

Commissioner O'Dell MOVED that the Board of Commissioners *enter into Executive Session at 10:19 am* MOTION SECONDED by Commissioner Hollingsworth. MOTION CARRIED. AYES, 6; NAYS, 0

Commissioner Curry MOVED that the Board of Commissioners *return to Regular Session at 10:49 am* MOTION SECONDED by Commissioner Byrd . MOTION CARRIED. AYES, 6; NAYS,

OTHER BUSINESS

1. Adopt a Highway Clean-Up an Earth Day Event, Tuesday April 18, 2023

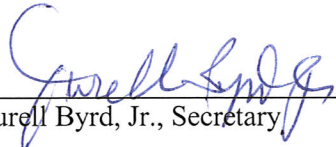
Ms. Bullard invited the Commissioners to join the staff LCWSC in the clean-up campaign and said that breakfast catered by Whiteford's will be served afterwards.

ADJOURN

Commissioner Hollingsworth MOVED *to adjourn the Board of Commissioners meeting*. MOTION SECONDED by Commissioner Young. MOTION CARRIED. AYES, 6; NAYS, 0

There being no further business the Commission adjourned at 10:55 am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on March 28, 2023, also that the minutes were approved at the meeting held on April 25, 2023.



Jurell Byrd, Jr., Secretary