



Laurens County Water and Sewer Commission

Board of Commissioners Meeting

September 26, 2023

Minutes

COMMISSIONERS PRESENT: Dime Hollingsworth (I), Philip O'Dell (II), Jurell Byrd, Secretary (III), Bill Teague, Vice Chairman (IV), Susan Curry, Treasurer (V), Lumus Byrd, Jr. (VI), Ted Davenport, Chairman (VII), and Jimmy Young (Municipal)

COMMISSIONERS ABSENT:

STAFF: Jeff Field, Executive Director
Paula Bullard, Executive Assistant
Steve Griffin, Construction Manager
Damas Mattison, Regulatory Compliance and Operations Manager
Wendy Medlock, Director of Finance
KC Price, Engineering Manager

ATTORNEY: Allen Wham

PRESS: Clinton Chronicle

GUESTS:

Call to Order

Invocation

Approval of August 22, 2023, Minutes

Chairman Remarks

Executive Director Remarks

LCWSC Monthly Financial Summary

LCWSC Monthly Operations Summary

New Business

1. Update Holiday Schedule to SC Code of Laws' Section 53-5-10

Old Business

Executive Session

Upon returning to open session, the Commission may take any action deemed appropriate on matters discussed in executive session.

1. Contractual Matter related to Laurens CPW

Other Business

Adjourn

CALL TO ORDER

Chairman Davenport called the meeting to order at 8:23 am in the Training Rooms of the Laurens County Water and Sewer Commission.

INVOCATION

Delivered by Commissioner Curry.

APPROVAL OF MINUTES

Chairman Davenport asked if there were any additions or corrections to the August 22, 2023, minutes as submitted to the Commissioners. None being submitted.

Commissioner L. Byrd, Jr. MOVED *that the minutes dated August 22, 2023, are approved as submitted.* MOTION SECONDED by Commissioner Hollingsworth; MOTION CARRIED. AYES, 7; NAYS, 0

CHAIRMAN REMARKS

Chairman Davenport thanked everyone that attended the Hickory Tavern Elevated Tank Ribbon Cutting on Thursday, September 21, 2023. He thanked the staff for their time and work in making the event successful. In addition, Chairman Davenport thanked Mr. MacDonald for his attendance at the ribbon cutting as well as the meeting.

EXECUTIVE DIRECTOR REMARKS

Mr. Field thanked all in attendance of the meeting as well as those that attended the Hickory Tavern Elevated Tank Ribbon Cutting; the event was successful. He also thanked Ms. Lagrange, Director of Marketing at Laurens County Development Corporation for taking drone photos during the ribbon cutting event. Mr. Field thanked everyone at the Laurens County Chamber of Commerce for their time and the photos that were taken at the event. He also thanked Mr. MacDonald for the reporting on the event.

LCWSC MONTHLY FINANCIAL SUMMARY

The monthly financial summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

As of August 31, 2023, LCWSC had a total of \$7,822,765 in cash for operating and reserve funds as compared to \$8,854,367 at this time in FY23. As of August 31, 2023, LCWSC was awaiting a Community Development Block Grant (CDBG) reimbursement of \$75,909 and an Economic Development Administration (EDA) reimbursement of \$646,060; including the reimbursements due, LCWSC would have a total cash balance of \$8,544,734. The CDBG reimbursement was received on September 12, 2023.

Mr. Field discussed the highlights for Water Distribution, Wastewater, Lake Rabon, and the Town of Gray Court. He also supplied the percentage breakdown for operating revenue, operating expenses, capital revenue, and capital expenses by department as well as the overall combined percentage for each.

Mr. Field noted that as of August 31, 2023, LCWSC has received \$125,014 in contributed capital grants for Clinton/Joanna, \$894,988 for Wastewater Collection, and \$3,055 for Water Distribution. A total of \$1,023,057 in contributed capital grants have been received thus far for FY24.

Year to date paid line extensions for FY24 total \$12,320 from customers or developers that are not grant funded. Paid year to date line extensions include Creekfield Road and Porter Road.

Mr. Griffin gave an update for line extension projects. In progress is the South Harper Street Ext. project. The next upcoming project is Thompson Road. Future upcoming projects not listed in any specific order are Hwy. 14, Porter Road, Pitts Road, Bethel Church Road, Creekfield Road, and Smiths Village Road.

LCWSC MONTHLY OPERATIONS SUMMARY

The monthly operations summary was presented to the Commissioners. A copy of the summary can be found in the Commissioner Board Packet.

Mr. Field noted that the average gallons per day (GPD) per active residential tap for the month of August 2023 was 154 GPD. On average, each customer uses 134 GPD over a 12-month period.

Mr. Field shared the precipitation graph noting that August FY24 precipitation was 3.50 inches which is 1.68 inches above that of August FY23. The precipitation data is a county average derived from rain gauges at Brighton Meadows, Bush River Wastewater Treatment Plant, Clinton Pump Station, and Lake Rabon.

Mr. Field reviewed the work order summary for the current month reporting that thirty-seven new water taps, and twenty-four new sewer taps were installed in the month of August 2023. A total of seventy-four water taps, and forty sewer taps were installed thus far during FY24. Mr. Field presented a map indicating the distribution of all new taps installed throughout the county in FY24.

Mr. Mattison shared the water audit report. The water audit compares the water purchased to the water sold, water audited, and non-revenue unaccounted water. The formula used is a rolling 12-month average for unaccounted water; the current month data is added as the one-year-old data is removed.

For the month of July 2023, the total in non-revenue unaccounted water is 11,557,423 gallons. The monthly goal for non-revenue unaccounted water is *less than* 19,500,000 gallons. The information is on a 60-day delay due to the data metrics. Mr. Mattison also shared the Annual AWWA Water Audit Report.

In August 2023, there were five main line leak work orders, three were closed within two weeks and two were closed later than four weeks. There were fifteen lateral line leak work orders, ten were closed within two weeks, three closed within two to four weeks, and two closed later than four weeks.

Mr. Price gave an update for Lake Greenwood Water Treatment Facility stating that the facility is operating well. In August 2023, the facility pumped a total of 76.374 MG of raw water and treated a total of 68.252 MG of water. The filter modification continues, the purpose of the modification is to gain filter operation uniformity.

Mr. Price shared that there are two upcoming tours of Lake Greenwood Water Treatment Facility, Breezy Hill Water & Sewer Co., Inc. located in Graniteville, South Carolina, and students from Clinton High School.

NEW BUSINESS

1. Update Holiday Schedule of SC Code of Laws Section 53-5-10

Mr. Field shared that the Policy Committee met on September 14, 2023. The Policy Committee members unanimously agreed to adopt the same holiday guidelines followed by the state of South Carolina beginning January 1, 2024. LCWSC has a team on call 24/7 all year.

The Board of Commissioners unanimously voted to approve *Update Holiday Schedule of SC Code of Laws Section 53-5-10* effective January 1, 2024.

Executive Session

Upon returning to open session, the Commission may take whatever action deemed appropriate on matters discussed in executive session.

1. Contractual Matter related to Laurens Commission of Public Works

Commissioner Young MOVED that the Board of Commissioners *enter Executive Session at 9:28 am*. MOTION SECONDED by Commissioner Hollingsworth MOTION CARRIED. AYES, 7; NAYS, 0

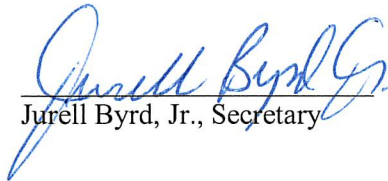
Commissioner Young MOVED that the Board of Commissioners *return to Regular Session at 10:06 am*. MOTION SECONDED by Commissioner O'Dell. MOTION CARRIED. AYES, 7; NAYS, 0

ADJOURN

Commissioner Hollingsworth MOVED *to adjourn the Board of Commissioners meeting*. MOTION SECONDED by Commissioner J. Byrd, Jr. MOTION CARRIED. AYES, 7; NAYS, 0

There being no further business the Commission adjourned at 10:07 am.

I certify that the above Minutes accurately reflect the business conducted at the Commission meeting on September 26, 2023, also that the minutes were approved at the meeting held on October 24, 2023.


Jurell Byrd, Jr., Secretary